

**Scambler Township Board Minutes**  
**7:00pm Thursday, December 8<sup>th</sup>, 2011**

Attending: Dennis Carlbom, Les Rotz, Bob Burgess, Gary Hart, Michael Johnson, Judi Hoadley and Aldie Kelsven

The meeting was called to order by Dennis Carlbom and started with the pledge of allegiance.

No additions to the agenda and a motion from Les Rotz to approved the proposed agenda with a 2<sup>nd</sup> from Gary Hart. Approved.

The Minutes from the November 10<sup>th</sup> meeting were discussed. Three changes to the road report:

...beaver is in Scambler Township at 205<sup>th</sup> on Sand Lake, ~~520<sup>th</sup>~~-510<sup>th</sup> at Hwy 9...

Also remove the sentence: ~~There is also a beaver issue at 510<sup>th</sup> west of Pelican Lake.~~

Les Rotz made a motion to accept the minutes with these changes and was 2<sup>nd</sup> by Bob Burgess.

Approved.

Treasurer Report was discussed. There is approximately \$12,000 in 2012 to be paid back on the building fund. Scambler levied \$20,000 for this line item, so the excess may be put into the reserve fund. Gary Hart made a motion to accept the bills payable and was 2<sup>nd</sup> by Les Rotz. Approved.

Type	Date	Num	Name	Memo	Amount
Deposit	11/02/2011			Deposit	1,615.82
Deposit	11/08/2011			Deposit	95,263.84
Deposit	11/23/2011			Deposit	100.00
Deposit	11/23/2011			Deposit	20.00
Deposit	11/23/2011			Deposit	6,858.89
Deposit	11/30/2011			Deposit	50.86
				Deposit	103,909.41
Check	12/08/2011	2667	Jim Beckstrom	wages	-150.96
Check	12/08/2011	2668	Bob Burgess	wages	-252.38
Check	12/08/2011	2669	Dennis Carlbom	wages	-280.69
Check	12/08/2011	2670	Gary Hart	wages	-231.16
Check	12/08/2011	2671	Judith Hoadley	wages	-232.73
Check	12/08/2011	2672	Michael Johnson	wages	-75.48
Check	12/08/2011	2673	Aldie Kelsven	wages	-667.06
Check	12/08/2011	2674	Leslie Rotz	wages	-386.83
Check	12/08/2011	2675	Arntson Construction LLC	blading, repair, mowing	-2,800.00
Check	12/08/2011	2676	Bob Burgess	mileage	-39.96
Check	12/08/2011	2677	Dennis Carlbom	mileage	-66.60
Check	12/08/2011	2678	City of Pelican Rapids	fire contract/truck lease	-8,660.65
Check	12/08/2011	2679	Dunn Township	PVHC legal fees	-305.61
Check	12/08/2011	2680	Dunn Transfer	crushed concrete, sand salt	-521.29
Check	12/08/2011	2681	Gary Hart	mileage, postage	-74.65
Check	12/08/2011	2682	Lake Region Electric	electric billing	-170.62
Check	12/08/2011	2683	Aldie Kelsven	mileage, supply, web hosting	-205.43
Check	12/08/2011	2684	Lakeland General Store	fast melt, bulbs	-19.22
Check	12/08/2011	2685	Laney's Mechanical	furnace repair	-439.34
Check	12/08/2011	2686	Loretel Systems	telephone bill	-72.90
Check	12/08/2011	2687	Scott Machner	beaver removal	-580.00
Check	12/08/2011	2688	MATIT	workmans comp	-368.00

Check	12/08/2011	2689	Dave Moenkedick	crop loss at 490th	-800.00
Check	12/08/2011	2690	Leslie Rotz	mileage	-89.91
				Distributions	-17,491.47

Balance as of November 30, 2011

Ordinary Fund	\$62,468.80
Road and Bridge	\$46,528.69
Road and Bridge - Broadwater escrow	\$11,787.89
Fire	\$47,486.27
Ambulance	\$11,304.52
Building	\$51,202.70
Aggregate Industries	\$5,000.00
Aggregate Pit Restoration	\$22,844.87
Administrative Fees	\$6,388.99
Broadwater Spec. Assmt	<u>\$1,537.59</u>
Total Funds	\$266,550.32

Checking Account Balance	\$189,243.95
Savings Account	<u>\$77,386.37</u>
Sub Total	\$266,630.32
Aggregate Industries CD	\$31,196.34
Reserve Fund B	\$41,332.54
Reserve Fund C	<u>\$19,934.67</u>
Sub Total	<u>\$92,463.55</u>
Total	<u><u>\$359,013.87</u></u>

Communications received were discussed. Dennis Carlblom had a call from Bay View Shores about vacating a road shown on an old plat map. Dennis will be served to appear at a hearing soon. Scambler will need to post the hearing information when received.

Zoning report. Steve Berg will submit a letter to Scambler for the settlement he has made with Aggregate Industries.

Gary Hart issued a building permit to Richard Nelson.

Pelican Hills RV Park called to discuss a conditional use permit to add 18 additional units to their site. The new owners of the Kenny Arntson property are adding trailer homes to their homestead. They will need to stop until they obtain permits and comply with Scambler ordinances. Gary Hart will post a notice and leave at their door.

Hospital District discussed. Scambler had 170 post cards forwarded to the PVHC showing support for the separation from the hospital district. There may be quorum of Scambler supervisors at the hospital district board meeting on Monday, December 26<sup>th</sup> at 6:15.

Road report discussed.

Property report discussed.

Road signs plan needs to be set and a resolution needs to in place. On agenda for the January meeting.

Sign checks and adjourn the meeting.

Submitted by Aldie Kelsven, Clerk, Scambler Township Board



**Scambler Township Board Meeting**  
**7:00pm Thursday, November 10<sup>th</sup>, 2011**

Attending: Dennis Carlblom, Les Rotz, Bob Burgess, Gary Hart, Michael Johnson, Judi Hoadley and Aldie Kelsven.

The meeting was called to order by Dennis Carlblom and started with the pledge of allegiance.

Added 11a. - Resolution on the Sale of Public Land to the proposed agenda. Gary Hart made a motion to approve the agenda and was 2<sup>nd</sup> by Les Rotz. Approved.

Minutes from the October 13<sup>th</sup> meeting were discussed. In the zoning report changed low culverts to areas. On Sign Reflectivity discussion change to spelling of Less Rotz to Les. Sorry. Les Rotz made a motion to approve the minutes with changes and 2<sup>nd</sup> by Bob Burgess. Approved.

Treasurer's report discussion on November payments received. Otter Tail Taxes of \$95,263 and \$9,300 of that was for the Broadwater Special Assessment. Les Rotz made a motion to approve and pay the bills and was 2<sup>nd</sup> by Michael Johnson. Approved.

Type	Date	Num	Name	Memo	Amount
Deposit	10/12/2011		Larson Funeral Home	Deposit locate grave	50.00
Deposit	10/26/2011		Otter Tail County Tax	Deposit tax revenue	3,044.82
Deposit	10/31/2011		MN National Bank	Deposit interest	52.51
				Deposit	3,147.33
Check	11/10/2011	2639	Tammy Bakken	cleaning	-56.61
Check	11/10/2011	2640	Jim Beckstrom	wages	-75.48
Check	11/10/2011	2641	Bob Burgess	wages	-139.16
Check	11/10/2011	2642	Dennis Carlblom	wages	-160.40
Check	11/10/2011	2643	Gary Hart	wages	-110.86
Check	11/10/2011	2644	Karen Hart	wages	-28.30
Check	11/10/2011	2645	Judith Hoadley	wages	-310.57
Check	11/10/2011	2646	Michael Johnson	wages	-89.63
Check	11/10/2011	2647	Aldie Kelsven	wages	-467.74
Check	11/10/2011	2648	William Kelsven	mowing townhall	-70.76
Check	11/10/2011	2649	Leslie Rotz	wages	-259.46
Check	11/10/2011	2650	Arntson Construction LLC	blading, repair	-6,926.50
Check	11/10/2011	2651	Dennis Carlblom	mileage	-64.38
Check	11/10/2011	2652	Dunn Township	PVHC legal fees	-276.96
Check	11/10/2011	2653	Dunn Transfer	haul sand and salt	-608.63
Check	11/10/2011	2654	EGGE Const.	490th class 5	-1,908.00
Check	11/10/2011	2655	Gary Hart	mileage	-5.55
Check	11/10/2011	2656	Aldie Kelsven	mileage	-71.04
Check	11/10/2011	2657	Lake Region Electric	electric billing	-78.40
Check	11/10/2011	2658	lakeland General Store	gas	-40.35
Check	11/10/2011	2659	Loretel Systems	telephone bill	-75.08
Check	11/10/2011	2660	MATIT	Annual insurance premium	-1,636.00
Check	11/10/2011	2661	Super Septic, Inc.	Pump holding tank	-80.00
Check	11/10/2011	2662	ULINE Supply Specialists	outside mirror	-110.08
Check	11/10/2011	2663	Midwest Tree & Maintenance	tree removal and clean up	-660.00
Check	11/10/2011	2664	Leslie Rotz	mileage	-66.60

Check	11/10/2011	2665	Front Street Mowers	Lawn Mower maintenance	-180.71
Check	11/10/2011	2666	MN-National Bank	Broadwater loan pmt	-10,992.86
				Distributions	-25,550.11
Balance as of October 31, 2011					
			Ordinary Fund		\$47,831.73
			Road and Bridge		(\$2,612.41)
			Road and Bridge - Broadwater escrow		\$11,787.89
			Fire		\$41,651.98
			Ambulance		\$8,541.66
			Building		\$43,532.80
			Aggregate Industries		\$5,000.00
			Aggregate Pit Restoration		\$22,844.87
			Administrative Fees		\$638,899.00
			Broadwater Spec. Assmt		\$322,351.00
			Total Funds		\$188,191.02
			Checking Account Balance		\$110,855.51
			Savings Account		\$77,335.51
			Sub Total		\$188,191.02
			Aggregate Industries CD		\$31,196.34
			Reserve Fund B		\$41,332.54
			Reserve Fund C		\$19,934.67
			Sub Total		\$92,463.55
			Total		\$280,654.57

Communications were discussed. There may be a quorum of supervisors at the Nov. 15<sup>th</sup> West Otter Tail MAT Meeting in Fergus Falls.

Zoning report from Gary Hart. Gary met with Josh and Micah from Aggregate Industries and an agreement has been reached with Steve Berg as to the land trade settlement. Aggregate Industries has completed the reclamation of the pit except for some seeding. A buyer (Jon Akre) for the pit may not want the land seeded.

New owner of the Kenny Arntson property is putting up trailer homes and they will need to comply with Scambler zoning ordinances, and they will need permits.

Jim Gustafson contacted Gary Hart about developing property on Harrison Lake and was told that he needed to contact Otter Tail Land and Resources for permits.

Road report from Les Rotz. Dennis Carlblom made a motion to hire a trapper for beaver in Scambler Township at 205<sup>th</sup> on Sand Lake, 510<sup>th</sup> at Hwy 9 and 205<sup>th</sup> on South Pelican Drive, and was 2<sup>nd</sup> by Gary Hart. Discussion: Fee to be set per beaver by the trapper. All approved.

The clerk will send a letter to the owners,

Helmeke/Peppersack, to request permission to remove the beaver dam from their property.

Les Rotz also needs to meet with Dave Moenedick to set a cost for the borrow pit at 490<sup>th</sup>.

Hospital District report from Jim Beckstrom. PVHD needs to read the written report submitted at the Nov. 7<sup>th</sup> meeting. They need to review the history of the changes to create the Hospital District. Also to review all written comments received from the public in November.

Property Board report as written.

Road sign proposal needs to be set in January and the timeline for completion has been moved back. Les Rotz made a motion to hire Jeff Stabnow at \$1600 per written agreement and was 2<sup>nd</sup> by Dennis Carlblom. Discussion: Wait to discuss a resolution. Dennis Carlblom – yes, Les Rotz – yes, Gary Hart – yes, Bob Burgess – yes, Michael Johnson – yes. Approved.

There were four Scambler supervisors at the November 7<sup>th</sup> Hospital District meeting plus Dunn Township supervisors. Our legal counsel submitted a written and gave a verbal presentation of the proposal to the Hospital District sub-committee.

The Resolution for the sale of public property and a letter to be presented to the Otter Tail County Board was discussed. A prior belief was that when property was sold to the Federal Government it was removed from the tax rolls. But payment-in-lieu of tax equal to 105% of tax revenue lost is paid to the county. The County is considering a moratorium of the sale of private property to government entities. Scambler Township has 1,000 acres currently owned by public entities, and there is 26% of Minnesota land owned by public entities.

Sign check and adjourn the meeting  
Submitted by Aldie Kelsven, Clerk  
Scambler Township Board

## Scambler Township Board Meeting

7:00pm Thursday, October 13, 2011

Attending: Dennis Carlbom, Les Rotz, Bob Burgess, Gary Hart, Michael Johnson, Judi Hoadley, and Aldie Kelsven

The meeting was called to order by Dennis Carlbom and started with the pledge of allegiance.

Two items were added to the proposed agenda. #12 – Aggregate Industries Conditional Use Permit discussion. #13 – Sale of land to US Fish and Wild Life discussion.

Les Rotz made a motion to approve the agenda with additions and was 2<sup>nd</sup> by Gary Hart. Approved.

Les Rotz made a motion to approve the minutes from the September 8<sup>th</sup> board meeting as presented and was 2<sup>nd</sup> by Gary Hart. Approved.

Treasurer's report was discussed. Add a check #2637 for Ackling Construction's work on 490<sup>th</sup> for \$12,800. Also a check #2638 to Ackling Construction for straw applied, amount of payment to be discussed with the road report. Dennis Carlbom made a motion to accept and pay the bills for \$29,704.15 and was 2<sup>nd</sup> by Michael Johnson. Approved.

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
Deposit	09/14/2011		Otter Tail Country Treas	Taxes	14.80
Deposit	09/14/2011		Otter Tail Country Treas	Taxes	4,784.29
Deposit	09/30/2011		MN National Bank	Sept Interest	50.78
				Deposit	4,849.87
Check	10/13/2011	2613	Jim Beckstrom	wages	-75.48
Check	10/13/2011	2614	Bob Burgess	wages	-209.92
Check	10/13/2011	2615	Dennis Carlbom	wages	-188.70
Check	10/13/2011	2616	Gary Hart	wages	-174.55
Check	10/13/2011	2617	Judith Hoadley	wages	-338.87
Check	10/13/2011	2618	Aldie Kelsven	wages	-478.36
Check	10/13/2011	2619	Leslie Rotz	wages	-408.06
Check	10/13/2011	2620	Arntson Construction LLC	blading, repair,mowing	-5,444.76
Check	10/13/2011	2621	Bob Burgess	mileage	-18.87
Check	10/13/2011	2622	Dennis Carlbom	mileage	-94.35
Check	10/13/2011	2623	Central Specialties Inc.	hot mix 215th,s.pelican	-1,975.30
Check	10/13/2011	2624	Dunn Township	PVHC legal fees	-706.72
Check	10/13/2011	2625	Dunn Transfer	haul brush,hotmix,clay,sand	-2,673.55
Check	10/13/2011	2626	Egge Const.	ranch rd, sand lake,bob creek	-845.10
Check	10/13/2011	2627	Gary Hart	mileage	-67.71
Check	10/13/2011	2628	Aldie Kelsven	mileage and supplies	-79.24
Check	10/13/2011	2629	Lake Region Electric	electric billing	-54.50
Check	10/13/2011	2630	lakeland General Store	gas and bobcat rental	-240.44
Check	10/13/2011	2631	Loretel Systems	telephone bill	-71.48
Check	10/13/2011	2632	Northwest Glass & Services	signal door kit	-67.08
Check	10/13/2011	2633	Leslie Rotz	mileage	-160.40
Check	10/13/2011	2634	Super Septic, Inc.	clean culvert ends 205,s.pelican	-220.00
Check	10/13/2011	2635	True North Steel	culverts	-1,408.47
Check	10/13/2011	2636	Internal Revenue Service	3rd Qtr 2011	-902.24
added		3637	Ackling Construction	490th upgrade	-12,800.00
added		3638	Ackling Construction	apply straw to 490th	-216.00
				Distributions	-29,920.15

Balance as of September 30, 2011	
Ordinary Fund	\$51,162.90
Road and Bridge	\$21,406.19
Road and Bridge - Broadwater escrow	\$11,787.89
Fire	\$41,391.22
Ambulance	\$8,472.25
Building	\$43,286.02
Aggregate Industries	\$5,000.00
Aggregate Pit Restoration	\$22,844.87
Administrative Fees	\$6,388.99
Broadwater Spec. Assmt	<u>\$3,223.51</u>
Total Funds	\$214,963.84

Checking Account Balance	137680.84
Savings Account	<u>\$77,283.00</u>
Sub Total	\$214,963.84
Aggregate Industries CD	\$31,196.34
Reserve Fund B	\$41,332.54
Reserve Fund C	<u>\$19,934.67</u>
Sub Total	<u>\$92,463.55</u>
Total	<u><u>\$307,427.39</u></u>

Communications received for the month were discussed. Copies were given out to the board for the two Pelican Hospital District lawyer letters and for the Highway #9 project schedule received.

Zoning report by Gary Hart. Steve Berg says that nothing is being done with Aggregate Industries and his low areas. Gary Hart will follow up with Bill Bach of Aggregate Industries and Steve Berg. Superior Lakeside contacted Gary Hart about development of more sites to be added at the Pelican Hills RV Park. They will need to apply for a new permit for any changes. Gary Hart will communicate with Superior Lakeside and the RV Park for them to wait to start any site work.

Road report discussion with Les Rotz. Scambler will need to make a payment to Ackling Construction for applying the straw at 490<sup>th</sup> upgrade, but we need cost of this work. Dave Kerr says that the new upgrade is narrower than previous road top and that it also needs more gravel applied at the north edge of this road. The board does have a plan to add gravel to parts of this road top. Dave Kerr also believes that the application of the straw needs to be by change order to the original bid. He would also like to have the unofficial minutes published so that residents can review the township business at an earlier date.

-Les Rotz wrote up a change order for three line items on 490th: 1) Place straw on the shoulders after seeding by permit requirement. 2) Has permission to rebuild inside curve going into Tamarac Drive from 490<sup>th</sup> to increase slope. 3) Instructs Ackling Construction to reclaim gravel from 490<sup>th</sup> before construction and place it on Tamarac Road. Signed by Les Rotz and Dennis Carlblom, Chairman.

-Dennis Carlblom made a motion to pay Ackling Construction \$3.00 each for 72 bails of straw applied at 490<sup>th</sup> and was 2<sup>nd</sup> by Les Rotz. Approved for payment of \$216. (Check #2638).

Hospital District report discussion with Jim Beckstrom. The last PVHC meeting was unproductive and short, but the Detachment Committee will be meeting November 7<sup>th</sup> with the two townships representatives. There may be quorum of Scambler Township supervisors at this meeting.

Property Board report discussion with Bob Burgess. There may need to be another outside light installed out in the parking lot. Bob Burgess will follow up with and the Property Board.

Road Sign Reflectivity replacement schedule is not moving forward from the State because of costs and budget shortfalls. Scambler board recommends hiring an engineer to review all of our signs. Jeff Stabnow has some expertise in this area and has also written a resolution that can be used. Breakaway posts must still be added. Dennis Carlbom made a motion for Les Rotz to contact Jeff Stabnow on the sign replacement project and was 2<sup>nd</sup> by Gary Hart. Approved.

There may be a quorum of Scambler Township supervisors at the MAT meeting on Tuesday, November 15.

Aggregate Industries discussion on their conditional use permit.

The mining pit has not been reclaimed with black dirt. The c.u.p. mentions trees, shrubs, and flowers to be used with reclamation. The board will follow up with Aggregate Industries and also with Arnie Cox.

US Fish and Wildlife has purchased several acres of land in Scambler Township. (Notice of this sale was in our July Communications information). There is a concern for the loss of tax revenue and the township should consider zoning in the future for easement for future development in these situations.

A letter will be drawn up to show our concern and sent to our commissioners. Dennis Carlbom and Gary Hart will put this letter together present at the November Scambler Board meeting.

Sign checks and adjourn meeting

Next Board meeting will be November 10<sup>th</sup> at 7:00pm.

Submitted by Aldie Kelsven, Clerk, Scambler Township Board

**Scambler Township Board Meeting**  
8:00pm Thursday, September 8<sup>th</sup>, 2011

Attending: Dennis Carlbom, Les Rotz, Bob Burgess, Gary Hart, Judi Hoadley, and Aldie Kelsven  
Absent: Michael Johnson

The meeting was called to order by Dennis Carlbom and started with the pledge of allegiance.

Two items were added to the proposed agenda. #10. Letter from Macarthur Law re: Hospital District.  
#10a. 490<sup>th</sup> Road Discussion. Gary Hart made a motion to approve this agenda and was 2<sup>nd</sup> by Les Rotz.  
Approved.

Les Rotz made a motion to approve the minutes from the August 11<sup>th</sup> board meeting a presented and was 2<sup>nd</sup> by Gary Hart. Approved.

Treasurer's report was discussed. Les Rotz made a motion to approve and pay the bills presented and was 2<sup>nd</sup> by Bob Burgess. Approved

Type	Date	Num	Name	Memo	Amount
Deposit	08/03/2011		Otter Tail County	Beer Settlement	40.00
Deposit	08/03/2011		Otter Tail County	Water Protection	346.85
Deposit	08/31/2011		MN National Bank	August Interest	58.99
				Deposit	445.84
Check	09/08/2011	2593	Jim Beckstrom	wages	-150.96
Check	09/08/2011	2594	Bob Burgess	wages	-202.85
Check	09/08/2011	2595	Dennis Carlbom	wages	-167.47
Check	09/08/2011	2596	Gary Hart	wages	-89.63
Check	09/08/2011	2597	Karen Hart	wages	-35.38
Check	09/08/2011	2598	Judith Hoadley	wages	-416.72
Check	09/08/2011	2599	Michael Johnson	wages	-75.48
Check	09/08/2011	2600	Aldie Kelsven	wages	-610.45
Check	09/08/2011	2601	William Kelsven	mower rental	-247.66
Check	09/08/2011	2602	Leslie Rotz	wages	-188.70
Check	09/08/2011	2603	Arntson Construction LLC	blading, repair,mowing	-8,252.00
Check	09/08/2011	2604	Bob Burgess	mileage	-39.36
Check	09/08/2011	2605	Dennis Carlbom	mileage	-33.30
Check	09/08/2011	2606	Dunn Township	PVHC legal fees	-200.56
Check	09/08/2011	2607	Edge Const.	rock and class 5	-1,457.90
Check	09/08/2011	2608	Aldie Kelsven	mileage	-71.04
Check	09/08/2011	2609	Lake Region Electric	electric billing	-52.56
Check	09/08/2011	2610	lakeland General Store	gas for mower	-83.36
Check	09/08/2011	2611	Loretel Systems	telephone bill	-71.90
Check	09/08/2011	2612	Leslie Rotz	mileage	-43.85
				Distributions	-12,491.13

Balance as of August 31, 2011

Ordinary Fund	\$53,307.61
Road and Bridge	\$29,418.00
Road and Bridge - Broadwater escrow	\$11,787.89
Fire	\$41,216.27
Ambulance	\$8,392.74
Building	\$43,058.89
Aggregate Industries	\$5,000.00
Aggregate Pit Restoration	\$22,844.87

Administrative Fees	\$6,388.99	
Broadwater Spec. Assmt	\$1,189.84	
Total Funds	\$222,605.10	
Checking August 31, 2011 balance	\$145,372.88	
Savings Account	\$77,232.22	
Sub Total		\$222,605.10
Aggregate Industries CD	\$31,196.34	
Reserve Fund B	\$41,332.54	
Reserve Fund C	\$19,934.67	
Sub Total		\$92,463.55
Total		\$315,068.65

Communication received was discussed. Otter Tail County said there needs to be an Otter Tail County public hearing for 490<sup>th</sup> condition use permit. This will be held Wednesday, September 14, 2011 at 6:30pm in Fergus Falls and Les Rotz will attend for the Scambler Board.

There may be a quorum at the District 9 MAT meeting in Perham on Tuesday, September 13<sup>th</sup>.

Gary Hart, zoning administrator, signed a permit from the MN State for Restad Repair to obtain a used car sales license. The log cabin structure has been removed from the Oberg property on Hwy 34.

Les Rotz discussed the road report.

The clerk has sent a letter to the awarded bidder on the 490<sup>th</sup> road project, Ackling Construction, as they have not sent in the liability insurance and the workman's compensation paperwork needed prior to the start of the project. Les Rotz will call them.

Jim Beckstrom gave the Hospital District report and mentioned that the finance committee will recommend that the levy for 2012 will be \$90,000 again. There will be a sub committee meeting regarding the detachment of Dunn/Scambler next week.

Bob Burgess discussed the Property Board report. He needs to receive estimates for tree clean up in the cemetery around the tombstones. The work will be done this fall.

A letter from the Hospital District lawyer was sent August 31<sup>st</sup> to Chad Miller from Dunn/Scambler Townships. We feel that we need to give the HD more time to meet and reply for a request for a joint meeting before making further decisions.

Dennis Carlblom attended the Watershed District meeting in Rothsay. Otter Tail County is not in favor of this new district in Wilken County. Scambler Township will not be directly attached to this project.

There will be a public hearing for a conditional use permit on 490<sup>th</sup> road project. Also Dave Moenkedick is requesting \$1,200 per acre for five years for the 3.44 acres of his land adjoining the road repair project. Les Rotz from Scambler Board will make a counter offer to him.

Arnie Cox discussed his concern about the land sale from Pheasants Forever to the US Fish and Wildlife.

Next meeting will be at 7:00pm on October 13<sup>th</sup>, 2011

Sign check and adjourn the meeting.

Submitted by Aldie Kelsven, Clerk, Scambler Township Board



**Scambler Township Board Meeting**  
**8:00pm Thursday, August 11, 2011**

Attending: Dennis Carlbom, Les Rotz, Michael Johnson, Bob Burgess, Gary Hart, Judi Hoadley and Aldie Kelsven

The Meeting was called to order by Dennis Carlbom and started with the pledge of allegiance. The board members were introduced as there were some new people attending the meeting.

Gary Hart made a motion to accept the agenda as presented and was 2<sup>nd</sup> by Les Rotz. Approved.

The minutes from the July 14<sup>th</sup> meeting were discussed. A change to the road report was stated that poisonous ~~turnips~~ were found and that should have been poisonous parsnips were found. Les Rotz made a motion to approved minutes with this change and was 2<sup>nd</sup> by Gary Hart. Approved.

The treasurer's report was discussed. The ck#2583 description was ~~salt~~ and should be rental, gas and supplies. Les Rotz made a motion to accept the bills and pay with this description change and was 2<sup>nd</sup> by Michael Johnson. Approved.

Type	Date	Num	Name	Memo	Amount
Deposit	07/29/2011			Deposit	200.00
Deposit	07/29/2011			Deposit	464.31
Deposit	07/31/2011			Deposit	58.94
				Deposit	723.25
Check	08/11/2011	2549	Jim Beckstrom	wages	-75.48
Check	08/11/2011	2550	Bob Burgess	wages	-132.09
Check	08/11/2011	2551	Dennis Carlbom	wages	-174.55
Check	08/11/2011	2552	Judith Hoadley	wages	-586.55
Check	08/11/2011	2553	Michael Johnson	wages	-75.48
Check	08/11/2011	2554	Aldie Kelsven	wages	-513.73
Check	08/11/2011	2555	Leslie Rotz	wages	-259.46
Check	08/11/2011	2574	Arntson Construction LLC	blading, repair,mowing	-6,407.50
Check	08/11/2011	2575	Bob Burgess	gas	-19.87
Check	08/11/2011	2576	Dennis Carlbom	mileage	-84.36
Check	08/11/2011	2577	Egge Const.	132 yds class 5	-1,049.40
Check	08/11/2011	2578	FM Printing	HD taxpayer mailing	-634.04
Check	08/11/2011	2579	Dunn Township	PVHC legal fees	-276.96
Check	08/11/2011	2580	Dunn Transfer	ranch rd,155th, Alder Dr, Pike Bch	-684.00
Check	08/11/2011	2581	Johnston Fargo Culvert, Inc.	culverts	-560.00
Check	08/11/2011	2582	Aldie Kelsven	mileage,supply,box rent	-533.57
Check	08/11/2011	2583	lakeland General Store	Rental, gas and supply	-475.09
Check	08/11/2011	2584	Erling Opskar	batteries	-12.80
Check	08/11/2011	2585	Pelican Rapids Press	legal notices	-24.80
Check	08/11/2011	2586	Sigelman Steel & Recycling	matl for culvert	-673.72
Check	08/11/2011	2587	Valley Green South	cemetery weed control	-280.00
Check	08/11/2011	2590	Loretel Systems	telephone bill	-71.49
Check	08/11/2011	2589	Lake Region Electric	electric billing	-47.52
Check	08/11/2011	2588	Leslie Rotz	mileage	-68.82
Check	08/11/2011	2591	front Street Mowers	Lawn Mower maintenance	-38.00
				Distributions	-13,759.28

Balance as of July 31, 2011		
Ordinary Fund	\$56,771.34	
Road and Bridge	\$40,067.71	
Road and Bridge - Broadwater escrow	\$11,787.89	
Fire	\$41,216.27	
Ambulance	\$8,392.74	
Building	\$43,058.89	
Aggregate Industries	\$5,000.00	
Aggregate Pit Restoration	\$22,844.87	
Administrative Fees	\$6,388.99	
Broadwater Spec. Assmt	\$1,189.84	
Total Funds	\$236,718.54	
Checking July 31, 2011 balance		159545.31
Savings Account		\$77,173.23
Sub Total		\$236,718.54
Aggregate Industries CD		\$31,196.34
Reserve Fund B		\$41,332.54
Reserve Fund C		\$19,934.67
Total		\$329,182.09

Communication received was discussed. Dennis Carlblom received a Notice of Public Hearing notice from Minnesota Board of Water and Soil Resource to be held Wednesday, September 7<sup>th</sup> at 7:30 at the Rothsay Public School Gymnasium in Rothsay, MN. There maybe a quorum of Scambler supervisors at this meeting.

Les Rotz presented the July road report.

Dave Moenedick has concerns with the upgrade to 490<sup>th</sup> near his property. He would like the existing approach left in place after the new approach is built. Dave will have the opportunity to sign an agreement with Scambler Township before the project is started.

Jim Beckstrom gave the Hospital District report. He has not received any further calls regarding the Scambler/Dunn letter to be removed from the HD.

Dennis Carlblom has received three calls, 1 against and 2 in approval with Scambler/Dunn letter.

Bob Burgess received 1 call in approval.

Gary Hart received 2 calls against and 1 in favor. One was concerned about the funding of the lawsuit.

There was a couple attending this board meeting against the lawsuit.

Michael Johnson received 4 calls in approval.

Bob Burgess gave the Property Board report.

Request For Proposals were opened.

-Ackling Construction Company submitted a proposal of \$12,800.

-Schroeder Construction submitted a proposal of \$10,500.

-Arntson Construction submitted a proposal of \$17,500

Les Rotz made a motion to accept the proposal from Ackling Construction for approximately 1/3 mile of 490<sup>th</sup> street from Tamarac Road to the junction on County Hwy 9. To be completed by October 15, 2011. No fuel surcharge will be provided. Any changes done by signed work order only. Contractor responsible for seeding shoulders and ditches. Contractor will be responsible for all permits. Township will cut trees and do

culverts. Township will do the graveling. Motion 2<sup>nd</sup> by Dennis Carlblom. Vote: Les Rotz – yes; Gary Hart – yes; Dennis Carlblom – yes; Bob Burgess – yes; Michael Johnson – yes. Approved.

Dennis Carlblom made a motion for a check to be written for \$800 to Ackling Construction for **two** permits to OTC for the 490<sup>th</sup> project. This will be added to the bills to be paid for this meeting.  
2<sup>nd</sup> by Les Rotz. Approved.

Dave Moenkedick, Doug Ackling and Les Rotz will meet to discuss the land cut and fill agreement for the 490<sup>th</sup> road rebuild.

Les Rotz made a motion to approved Resolution #2011-06 a Resolution approving a petition requesting that Scambler Township be detached from the Hospital District and was 2<sup>nd</sup> by Michael Johnson. Vote: Les Rotz – yes; Gary Hart – yes; Dennis Carlblom – yes; Bob Burgess – yes; Michael Johnson – yes;  
A unanimous approval August 11, 2011.

The petition to be acted upon by August 23 if no action is taken by the Hospital District.  
Les Rotz made a motion that the Chair and Clerk sign the petition for detachment from the Hospital District at the time frame that it needs to be done and was 2<sup>nd</sup> by Dennis Carlblom. Approved.

The Survey from State of Minnesota for reorganization was discussed and will be mailed back.

Michael Johnson had a call from a property owner concerning the blooming thistle in the area on CRP land. Michael Johnson told the caller to contact the OTC Land and Resources or the weed inspector to get action on this problem.

Arnie Cox also stated that the Aggregate Industries has many thistles on their property.

Les Rotz made a motion to authorize Dennis Carlblom to sign permit forms for 490<sup>th</sup> when needed and was 2<sup>nd</sup> by Dennis Carlblom. Approved.

The board signed check and the meeting was adjourned.

Submitted by: Aldie Kelsven, Clerk, Scambler Township Board

**Scambler Township Board Meeting  
8:00pm Thursday, July 14, 2011**

Attending: Dennis Carlbom, Les Rotz, Michael Johnson, Bob Burgess, Judi Hoadley and Aldie Kelsven.  
Absent: Gary Hart.

Meeting was called to order by Dennis Carlbom and started with the pledge of allegiance.

Les Rotz made a motion to accept the agenda as presented and was 2<sup>nd</sup> by Bob Burgess. Approved.

The minutes from the June 9<sup>th</sup> meeting were discussed. Sue Siefert questioned the statement about the trucks on her property. Les Rotz made a motion to approve the minutes from the June 9<sup>th</sup> meeting with the removal of ~~'Siefert has more vehicles on their property.'~~ And was 2<sup>nd</sup> by Michael Johnson. Approved.

There were six Resolutions dated 2007 and before, found in the bottom drawer of the office. Five of them were placed in the Resolution book. One was not signed.

The treasurer's report was discussed. Les Rotz made a motion to approve the bills, sign the checks and was 2<sup>nd</sup> by Bob Burgess. Approved.

Type	Date	Num	Name	Memo	Amount
Deposit	06/08/2011		Otter Tail Treasurer	Property tax payment	139,723.58
Deposit	06/29/2011		Evenson, Rotz	Permits	200.00
Deposit	06/30/2011		MN Natinal Interest	June Interest	57.00
Deposit	06/30/2011		West Kjos Funeral Home	Location Fee	50.00
				Deposits	140,030.58
Check	07/14/2011	2526	Jim Beckstrom	wages	-75.48
Check	07/14/2011	2527	Bob Burgess	wages	-259.46
Check	07/14/2011	2528	Gary Hart	wages	-117.94
Check	07/14/2011	2529	Judith Hoadley	wages	-494.55
Check	07/14/2011	2530	Michael Johnson	wages	-103.78
Check	07/14/2011	2531	Aldie Kelsven	wages	-570.34
Check	07/14/2011	2532	William Kelsven	wages - lawn	-240.59
Check	07/14/2011	2533	Leslie Rotz	wages	-535.43
Check	07/14/2011	2534	Arntson Construction LLC	blading, repair,mowing	-5,544.50
Check	07/14/2011	2535	Bob Burgess	gas	-64.92
Check	07/14/2011	2536	Dunn Township	PVHC legal fees	-229.21
Check	07/14/2011	2537	Dunn Transfer	165,215,215,pikes bh,195asphalt	-2,062.00
Check	07/14/2011	2538	Egge Const.	470,tamarac dr, class 5	-13,832.61
Check	07/14/2011	2539	Fergus Power Pump	dust control	-18,129.26
Check	07/14/2011	2540	Gary Hart	mileage	-9.18
Check	07/14/2011	2541	Internal Revenue Service	2nd qtr 2011	-1,175.22
Check	07/14/2011	2542	Aldie Kelsven	mileage, supplies	-111.58
Check	07/14/2011	2543	William Kelsven	mower rental	-37.50
Check	07/14/2011	2544	Lake Region Electric	electric billing	-54.59
Check	07/14/2011	2545	Loretel Systems	telephone bill	-72.52
Check	07/14/2011	2546	MN Association of Townships	MAT registration	-135.00
Check	07/14/2011	2547	Pelican Rapids Press	legal notices	-136.40
Check	07/14/2011	2548	Leslie Rotz	mileage	-125.46
				Disbursements	-44,117.52

Balance as of June 30, 2011	
Ordinary Fund	\$60,874.09
Road and Bridge	\$79,448.62
Road and Bridge - Broadwater escrow	\$11,787.89
Fire	\$41,216.27
Ambulance	\$8,392.74
Building	\$43,058.89
Aggregate Industries	\$5,000.00
Aggregate Pit Restoration	\$22,778.70
Administrative Fees	\$6,365.77
Broadwater Spec. Assmt	<u>\$1,189.84</u>
Total Funds	\$280,112.81
Checking June 30, 2011 balance	202998.52
Savings Account	<u>\$77,114.29</u>
Sub Total	\$280,112.81
Aggregate Industries CD	\$31,196.34
Reserve Fund B	\$41,332.54
Reserve Fund C	<u>\$19,934.67</u>
Total	\$372,576.36

Communication: Tom Burnes, realtor, called Dennis Carlblom and asked about the township road on the Bay View Shores property on Pelican Lake. There is no township road on the property as far as we know. There was discussion on the other communications received for the month.

Zoning discussion. Michael Johnson has spoken with the Oberg people about the log cabin structure that is to be removed by September.

Les Rotz approved a building permit from Rick Evenson.

Road Report by Les Rotz. Dust control has been completed. Now ready to start brush cutting. Les Rotz mentioned that he attended the Weed Control meeting with MAT. Arnie Cox mentioned that Tansem Township has wild parsnips. Les will call a supervisor at Tansem Township to talk about these weeds.

Jim Beckstrom gave his report on the Hospital District meeting.

Bob Burgess gave his report on the Property Board.

The RFP for 460<sup>th</sup> will be held off for next year. Scambler will only deal with the low road areas for now, as needed. Les Rotz made a motion to move the 5-year road plan back one year with the exception of 490<sup>th</sup> from Tamarac road to Hwy 9 and was 2<sup>nd</sup> by Bob Burgess. Discussion and was Approved. The Board will need to prepare an RFP for 490<sup>th</sup>.

A copy of a proposed letter to be sent out to the Scambler Taxpayers was discussed. Michael Johnson made a motion to send the letter to all taxpayers with all contact information added to the letter and was 2<sup>nd</sup> by Bob Burgess. Vote: Dennis Carlblom – yes, Les Rotz – yes, Bob Burgess – yes, Michael Johnson – yes. Gary Hart – absent from meeting. Motion passed.

Les Rotz passed out letters sent June 28<sup>th</sup> from the Hospital District lawyer. Discussion.

Agenda for the August 11<sup>th</sup> meeting:  
Hospital District  
RFP for 490<sup>th</sup>

Scambler board signed checks, and then the meeting was adjourned.

Submitted by: Aldie Kelsven, Clerk  
Scambler Township Board

**Scambler Township Board Meeting  
8:00pm Thursday, June 9<sup>th</sup>, 2011**

Attending: Bob Burgess as Chair, Les Rotz, Gary Hart, Michael Johnson, Judi Hoadley and Aldie Kelsven.  
Not Attending – Dennis Carlblom

The meeting was called to order by Bob Burgess and started with the pledge of allegiance and introductions of the board.

Gary Hart made a motion to accept the agenda as presented and was 2<sup>nd</sup> by Les Rotz. Approved.

Minutes from the April 5<sup>th</sup> Equalization Meeting were discussed and approved as written.

Minutes from the May 12<sup>th</sup> meeting were discussed and one change was mentioned. The September 8<sup>th</sup> Legal Seminar... Any other superintendent supervisor is welcome to attend. Gary Hart made a motion to accept the minutes with this change and was 2<sup>nd</sup> by Les Rotz. Approved.

Treasurers' report was discussed. The Broadwater Escrow account is overdrawn and Judi explained that the loan is due one month prior to the income from Otter Tail taxes are received. Will balance next month again. Judi discussed the invoice receive from a contractor, stating that we would like to have a breakdown on the billing of equipment and time spent for the bill. Judi also asked about the Hospital District meeting dates, and Mike Johnson changed his billing date from May 8<sup>th</sup> to May 5<sup>th</sup>. Judi also stated that after the current months bills are paid, the R & B account even with June income well be very lean with the gravel bills and the \$22,000 dust guard that is to be done this spring. Should we wait to bid upgrade of 460<sup>th</sup>? Les Rotz made a motion to approve and pay the bills and was 2<sup>nd</sup> by Gary Hart. Approved.

Type	Date	Num	Name	Memo	Amount
Deposit	05/15/2011		MN-National Bank	Interest CD C	296.54
Deposit	05/20/2011		MN-National Bank	Interest CD A	479.19
Deposit	05/31/2011		MN-National Bank	Interest May	58.86
				Deposits	834.59
Check	05/18/2011	2502	Front Street Mowers	Lawn Mower	-3,300.00
Check	05/18/2011	2503	MN-National Bank	Broadwater loan pmt	-10,992.86
Check	05/18/2011	2504	Frances Kerr	judge	-67.50
Check	06/09/2011	2505	Michael Johnson	wages	-146.24
Check	06/09/2011	2506	Aldie Kelsven	wages	-464.21
Check	06/09/2011	2507	Leslie Rotz	wages	-287.77
Check	06/09/2011	2508	Jim Beckstrom	wages	-75.48
Check	06/09/2011	2509	Bob Burgess	wages	-280.69
Check	06/09/2011	2510	Dennis Carlblom	wages	-117.94
Check	06/09/2011	2511	Gary Hart	wages	-75.48
Check	06/09/2011	2512	Judith Hoadley	wages	-459.17
Check	06/09/2011	2513	Ackling Construction Co	165th	-5,500.00
Check	06/09/2011	2514	Arntson Construction LLC	blading, repair	-5,257.11
Check	06/09/2011	2515	Bob Burgess	mileage, gas for mower	-37.75
Check	06/09/2011	2516	Dennis Carlblom	mileage	-42.33
Check	06/09/2011	2517	Dunn Township	PVHC legal fees	-935.94
Check	06/09/2011	2518	Dunn Transfer	ranch,205,195,470,loan,165	-1,860.00
Check	06/09/2011	2519	EGGE Const.	1 1/2rock,riprap, 6" minus rock	-1,392.00
Check	06/09/2011	2520	Judith Hoadley	gas, trim line	-24.96
Check	06/09/2011	2521	Aldie Kelsven	mileage, gas, supplies	-123.21
Check	06/09/2011	2522	Lake Region Electric	electric billing	-69.60
Check	06/09/2011	2523	Loretel Systems	telephone bill	-73.91
Check	06/09/2011	2524	Pelican Rapids Press	legal notices	-192.20
Check	06/09/2011	2525	Leslie Rotz	mileage	-55.59
				Disbursements	-31,831.94

Balance as of May 31, 2011	
Ordinary Fund	\$37,236.41
Road and Bridge	\$13,084.55
Road and Bridge - Broadwater escrow	\$11,787.89
Fire	\$33,183.54
Ambulance	\$4,641.01
Building	\$32,344.75
Aggregate Industries	\$5,000.00
Aggregate Pit Restoration	\$22,778.70
Administrative Fees	\$6,365.77
Broadwater Spec. Assmt	<u>(\$8,868.81)</u>
Total Funds	\$157,553.81
Checking May 31, 2011 balance	\$80,496.52
Savings Account	<u>\$77,057.29</u>
Sub Total	\$157,553.81
Aggregate Industries CD	\$31,196.34
Reserve Fund B	\$41,332.54
Reserve Fund C	<u>\$19,934.67</u>
Total	250,017.36

Correspondence received this month was discussed. The board decided to fill out and return the FEMA form for reimbursement of spring high water issues. This may be a countywide disaster area. Clerk will get in the mail tomorrow.

The letter from the Hospital District lawyer was discussed and the clerk was directed to send copies of all minutes and resolutions from 2005 until now to their lawyer and cc: all of the their board.

Gary Hart discussed zoning contacts that he had last month: Aggregate Industries and Steve Berg. 460<sup>th</sup> upgrade. Brushing concerns at 470<sup>th</sup> and 155<sup>th</sup>. Permit needed on the Steve Rotz property. Scott Goettel yard and Kvale said that they would put up a fence.

Chuck Hayes has construction vehicles on the hill. There are two cottages on the west end of Pelican Lake with yard mess. Also the board is waiting for the probate listing in the Press for the Stuart Anderson property.

Les Rotz discussed the road conditions. The roads are in fair shape at this time.

Jim Beckstrom gave the Hospital District report. He also mentioned that the Dunn Township Board has not sent in any legal minutes or resolutions to the lawyers regarding the detachment.

Bob Burgess discussed the property board report. There is concern in the Scambler Township office for the safety for the clerk when in the building alone and no view of people coming into the build.

The old lawn mower is to be sold and Bob will handle that with advertisement for bids.

One RFP was received for the upgrade of 460<sup>th</sup> and the Township needs more than one bid.

Les Rotz will solicit more bids on this project to be opened at the next months meeting.

Les Rotz made a motion to table RFP for 460<sup>th</sup> for another month and was 2<sup>nd</sup> by Gary Hart. Approved.

The bid that was received was from the one contractor was returned unopened.

The board signed the checks and adjourned the meeting.

Submitted by: Aldie Kelsven, Clerk, Scambler Township Board



**Scambler Township Board Meeting**  
**Thursday, May 12<sup>th</sup>, 2011**

Attending: Dennis Carlblom, Les Rotz, Michael Johnson, Gary Hart, Bob Burgess, Judi Hoadley and Aldie Kelsven

The meeting was called to order by Dennis Carlblom and started with the pledge of allegiance.

Added to the agenda was #13 – 460<sup>th</sup> Rebuild. #14 - Sign up for training workshop and legal seminar. Gary Hart made a motion to approve the agenda with these changes and was 2<sup>nd</sup> by Les Rotz. Approved.

Minutes from the Equalization Meeting were discussed and will be tabled again until the June meeting. Minutes from the April 14<sup>th</sup> board meeting were discussed. Les Rotz made a motion to approve and was 2<sup>nd</sup> by Bob Burgess. Approved.

Treasurer's report was discussed. Dennis Carlblom made a motion to renew the CD-A when due on May 20, 2011 for \$31,196.34 for 1-year and was 2<sup>nd</sup> by Les Rotz. Approved.

Les Rotz made a motion to approve and pay the bills as presented, was 2<sup>nd</sup> by Gary Hart. Approved.

Type	Date	Num	Name	Memo	Amount
Deposit	04/27/2011		MAT, Super Septic, Bromley	refund, sand/salt ,permit	180.88
Deposit	04/30/2011		MN National Bank	Interest Income	56.92
				Deposits	237.80
Check	05/12/2011	2481	Jim Beckstrom	wages	-254.74
Check	05/12/2011	2482	Bob Burgess	wages	-179.26
Check	05/12/2011	2483	Dennis Carlblom	wages	-349.09
Check	05/12/2011	2484	Gary Hart	wages	-179.26
Check	05/12/2011	2485	Karen Hart	wages	-28.30
Check	05/12/2011	2486	Judith Hoadley	wages	-232.73
Check	05/12/2011	2487	Michael Johnson	wages	-207.57
Check	05/12/2011	2488	Aldie Kelsven	wages	-735.46
Check	05/12/2011	2489	Leslie Rotz	wages	-419.86
Check	05/12/2011	2490	Arntson Construction LLC	blading, repair	-5,749.00
Check	05/12/2011	2491	Dennis Carlblom	mileage	-89.25
Check	05/12/2011	2492	Egge Const.	class 5 165th Ave	-788.00
Check	05/12/2011	2493	Lake Region Electric	electric billing	-136.42
Check	05/12/2011	2494	Loretel Systems	telephone bill	-72.45
Check	05/12/2011	2495	Gary Hart	mileage	-9.18
Check	05/12/2011	2496	Johnston Fargo Culvert, Inc.	culverts	-1,197.00
Check	05/12/2011	2497	Aldie Kelsven	mileage, postage	-70.87
Check	05/12/2011	2498	Northwest Glass & Services	dead bolt locks	-183.75
Check	05/12/2011	2499	Pelican Rapids Press	legal notices	-179.80
Check	05/12/2011	2500	Dunn Transfer	473rd, 205th, 460, Lone Acres	-2,051.00
Check	05/12/2011	2501	Leslie Rotz	mileage	-61.71
					-13,174.70

Balance as of April 30, 2011

Ordinary Fund	\$43,934.75
Road and Bridge	\$22,869.55
Road and Bridge - Broadwater escrow	\$11,787.89

Fire	\$33,183.54	
Ambulance	\$4,641.01	
Building	\$32,344.75	
Aggregate Industries	\$5,000.00	
Aggregate Pit Restoration	\$22,778.70	
Administrative Fees	\$6,365.77	
Broadwater Spec. Assmt	<u>\$2,124.05</u>	
Total Funds	\$185,030.01	
Checking April 30, 2011 balance		\$108,031.58
Savings Account		<u>\$76,998.43</u>
Sub Total		\$185,030.01
Aggregate Industries CD		\$30,717.15
Reserve Fund B		\$41,332.54
Reserve Fund C		<u>\$19,638.13</u>
Total		<b>\$276,717.83</b>

The communications that were received were discussed. The letter that was sent to Otter Tail Court Administrator was returned. The Notice of Filing for Stuart Anderson needs a date of death and his Social Security Number. The clerk was instructed to look in the Forum for the obit and to call the brother, Sherwin Anderson, to obtain the SS#.

The Zoning report was given by Gary Hart. He issued a building permit for Bromley in Sec. #28. Also discussed that a remodel for a shed does not need a permit for Haslach. Steve Berg is not pleased with the reclamation and water that is sitting in the ditch by his property near the gravel pit. He would like Scambler to contact Aggregate Industries and have this resolved.

The Road report was discussed along with the current water maintenance issues.

The Hospital District report was discussed. Jim Beckstrom handed out copies of the Detachment Procedure Policy. A draft letter from Couri, Macarthur and Ruppe was discussed. Les Rotz made a motion to approve this letter to the Hospital District and was 2<sup>nd</sup> by Michael Johnson. Approved.

The property report was discussed. Dennis Carlblom made a motion to approve Erling Opskar and Bill Kelsven to the Property Board and was 2<sup>nd</sup> by Les Rotz. Approved. Bob Burgess had four bids for lawn mowers and he recommended Simplicity – Broadmoor because of durability and service. Dennis Carlblom made a motion to approve the purchase of the Simplicity for \$3,300.00 from Main Street Mowers and Blowers in Barnesville and was 2<sup>nd</sup> by Les Rotz. Approved. The memorial monies that are received are put into the general fund for cemetery expenses and purchases. Bob Burgess would like to have Valley Green come again this summer to spray lawn.

RFP for Dust Coating of magnesium chloride were read.

Stinger's Dust Control in Detroit Lakes, MN was read and was not accepted by the Board.

Dust Coating Inc. from Savage, MN was read. A proposal for \$.76 per gallon was not accepted.

Fergus Power Pump from Fergus Falls, MN was read. A proposal of \$.74 per gallon for approximately 30,000 gallons was submitted.

Michael Johnson made a motion to accept the proposal from Fergus Power Pump of \$.74 per gallon For approximately 30,000 of magnesium chloride for the Scambler township roads and was 2<sup>nd</sup> by Les Rotz. Approved.

RFP for Ditch Mowing for two years on 38 miles of Scambler township roads.

Arntson Construction, LLC submitted a proposal for \$37.00 per mile for 38 miles with a fuel clause. Dennis Carlblom made a motion to accept this proposal from Arntson Construction LLC for two years ditch mowing on 38 miles of Scambler Township roads for \$37.00 per mile with a fuel clause based on \$4.068 per gallon, \$.50 add/subtract per gallon for increase/decrease from this price and 2<sup>nd</sup> by Les Rotz. Approved.

The Couri, MacArthur & Ruppe Township Legal Seminar in to be held September 8<sup>th</sup> may be attended by Dennis Carlblom and Les Rotz. Any other supervisor is welcome to attend. Seminar is free.

The MAT Spring Short Course dates were discussed. Sign up sheet was passed around for sign up.

Land Stewardship Project, power for townships and zoning ordinances, was discussed. Michael Johnson made a motion to authorize Dennis Carlblom to sign the post card and return it and was 2<sup>nd</sup> by Les Rotz. Approved.

There was a discussion on 460<sup>th</sup> rebuild and a Request for Proposals to be put in the Pelican Press, to be opened at the next month board meeting.

Sign Checks and adjourn the meeting.

Next months meeting will be June 9<sup>th</sup> at 8:00pm.

Submitted by Aldie Kelsven, Clerk, Scambler Township Board

**Scambler Township Board Meeting  
8:00pm Thursday, April 14, 2011**

Attending: Dennis Carlblom, Les Rotz, Michael Johnson, Gary Hart, Bob Burgess, Judi Hoadley and Aldie Kelsven

The meeting was called to order by Dennis Carlblom and started with the pledge of allegiance. Followed by introductions of the board.

Agenda discussion moved #15 and #16 to the start of the meeting. Added RFPs to the Road Report. Added #11 for Sign violation follow-up.

Zorba's Reztaurant 2011 liquor license for on sale wine and liquor motion by Les Rotz to approve and was 2<sup>nd</sup> by Gary Hart. Approved.

Rolling Hills 2011 liquor license on and off sale 3/2 malt liquor motion to approve by Les Rotz and was 2<sup>nd</sup> by Gary Hart. Approved.

March 8<sup>th</sup> Annual Meeting Minutes were discussed with no changes made. Will be approved at the next annual meeting.

March 10<sup>th</sup> Public Hearing Minutes were discussed and changes were made to attending: Les Rotz and Gary Hart. Les Rotz made a motion to approved minutes with these spelling changes and was 2<sup>nd</sup> by Gary Hart. Approved.

March 10<sup>th</sup> Board Meeting Minutes were discussed and under David Deile the land should be 3.7 acres and strike ~~He is requesting a variance~~ Treasurer's report Ck#2444 should be sand/salt. Zoning report last sentence should end with 'sewer system, *and is in Otter Tail's jurisdiction.* Gary Hart made a motion to approve these minutes with changes and was 2<sup>nd</sup> by Les Rotz. Approved.

March 15<sup>th</sup> Reorganization Meeting Minutes were discussed. Changes to second to last para. From ~~training events~~ to meetings. Les Rotz made a motion to approve and was 2<sup>nd</sup> by Bob Burgess. Approved.

Revised March 28<sup>th</sup> Special Meeting Minutes were discussed and Gary Hart made a motion to accept with a 2<sup>nd</sup> by Les Rotz. Approved.

April 5<sup>th</sup> Equalization Meeting Minutes were discussed and Arnie Cox had a question on his market values and taxes mentioned in the minutes. Table approval until the next meeting.

Treasurer's Report was discussed and the deposit for memorial could be put into a special account. The Property Committee should give a recommendation to the Scambler Board for these funds. Les Rotz made a motion to approve and pay the bills and was 2<sup>nd</sup> by Michael Johnson. Approved.

Type	Date	Num	Name	Memo	Amount
Deposit	03/16/2011		SuperSeptic, 2EZEY Cabins	Salt&Sand, Permit	367.50
Deposit	03/16/2011		MN National Bank	Transfer \$20,000, Interest	339.73
Deposit	03/28/2011		Keith Homan	Memorial	100.00
Deposit	03/31/2011		MN National Bank	Interest	58.76
				<b>Deposits</b>	<b>865.99</b>
Check	04/14/2011	2455	Judith Hoadley	wages	-525.22
Check	04/14/2011	2456	Michael Johnson	wages	-410.42
Check	04/14/2011	2457	Aldie Kelsven	wages	-1,037.38

Check	04/14/2011	2458	Erling Opskar	wages	-75.48
Check	04/14/2011	2459	Leslie Rotz	wages	-511.84
Check	04/14/2011	2460	Bob Burgess	wages	-299.56
Check	04/14/2011	2461	Dennis Carlblom	wages	-587.32
Check	04/14/2011	2462	Gary Hart	wages	-396.27
Check	04/14/2011	2463	Arntson Construction LLC	snow removal mileage, registration, election	-4,422.85
Check	04/14/2011	2464	Dennis Carlblom	judge	-277.88
Check	04/14/2011	2465	Dunn Transfer	haul gravel	-510.00
Check	04/14/2011	2466	Gary Hart	mileage	-81.60
Check	04/14/2011	2467	East Otter Tail Museum	donation	-100.00
Check	04/14/2011	2468	Judith Hoadley	registration	-50.00
Check	04/14/2011	2469	Aldie Kelsven	mileage, registration, supply	-245.81
Check	04/14/2011	2470	Michael Johnson	mileage	-85.68
Check	04/14/2011	2471	Lake Region Electric	electric billing	-208.00
Check	04/14/2011	2472	Locators & Supplies, Inc.	flags	-95.76
Check	04/14/2011	2473	Loretel Systems	telephone bill	-75.44
Check	04/14/2011	2474	Internal Revenue Service	4th qtr 2010	-731.00
Check	04/14/2011	2475	MN Association of Townships	MAT registration	-100.00
Check	04/14/2011	2476	Otter Tail Historical	donation	-900.00
Check	04/14/2011	2477	Ottertail Co. Treasurer	2011 property tax	-178.40
Check	04/14/2011	2478	Pelican Rapids Press	legal notices	-322.40
Check	04/14/2011	2479	Pelican Rapids Library	donation 2011	-600.00
Check	04/14/2011	2480	Leslie Rotz	mileage, judge, registraton	-194.17
					<b>-13,022.48</b>

**Balance as of March 31, 2011**

Ordinary Fund	\$51,734.20
Road and Bridge	\$25,050.03
Road and Bridge - Broadwater escrow	\$11,787.89
Fire	\$32,934.59
Ambulance	\$4,546.21
Building	\$32,076.42
Aggregate Industries	\$5,000.00
Aggregate Pit Restoration	\$22,778.70
Administrative Fees	\$6,365.77
Broadwater Spec. Assmt	\$2,124.05

**Total Funds** \$194,397.86

Checking March 31, 2011 balance	\$117,456.35
Savings Account	\$76,941.51
Sub Total	<u>\$194,397.86</u>
Aggregate Industries CD	\$30,717.15
Reserve Fund B	\$41,332.54
Reserve Fund C	\$19,638.13
<b>Total</b>	<u><u>\$286,085.68</u></u>

Communications received were discussed.

Gary Hart discussed the activity for permits during the last month and request for information for dividing parcels for development. He needs to go to Otter Tail for clarification on jurisdiction.

Les Rotz discussed the Road Report. Lyle Tabbut, South Pelican Lake Road near Summerhaven Drive. Culvert is plugged and the beavers are causing road and ditch problems. A Supervisor will go look at the site. Arnie Cox mention 165<sup>th</sup> needs gravel and Hwy 9 curve should have signs for safety.

RFP for Gravel Class-5 aggregate base gravel.

Edge Construction Inc. submitted a proposal for Class 5 Gravel hauled on Scambler Township Roads at \$5.68 per ton. Gravel to be accepted by Township in the stockpiles prior to hauling on the Township roads. Class 5 will be loaded and weighed with bucket scale and printed ticket for each load. Sign Dan Edge. Les Rotz made a motion to accept the 2011 proposal for Class 5 from Edge Construction at \$5.68 per ton delivered and was 2<sup>nd</sup> by Michael Johnson. Approved.

Discussion on material with higher percentages of 200 (over 6%). Dan Edge will submit a quote for this material for the next Scambler May Board Meeting.

RFP for 2-year Grading

Arntson Construction submitted a proposal for 2-years of grading and maintaining of 38 miles of gravel roads in Scambler Township starting May 1, 2011 – April 30, 2013 for \$88.00 hourly rate with a Fuel Clause at \$3.85 per gallon and Add/subtract \$.50 per hour for each \$.07 per gallon increase/decrease from this price. Submitted equipment list, certificate of liability insurance and current workers' compensation coverage. Les Rotz made a motion to accept Arntson Construction 2-year proposal for grading and maintaining of 38 miles of gravel roads in Scambler for \$88.00 with a fuel clause at \$3.85 per gallon and add/subtract \$.50 per hour for \$.07 per gallon increase/decrease and was 2<sup>nd</sup> by Gary Hart. Approved.

RFP for 2-year Snowplowing

Arntson Construction submitted a proposal for 2-years of snow plowing and winter maintenance of 42 miles of gravel and asphalt roads in Scambler Township from November 2011-April 2013 \$90.00 hourly rates for equipment (list provided) Fuel clause rate based on \$3.85 per gallon, add/subtract \$.50 per hour for each \$.07 per gallon increase/decrease from this price. Also submitted certificate of liability insurance and current workers' compensation coverage. Michael Johnson made a motion to accept the proposal from Arntson Construction for 2-year snow plowing and winter maintenance of 42 miles of gravel and asphalt roads in Scambler from November 2011-April 2013 at \$90.00 per hourly rate with a fuel clause at \$3.85 per gallon and add/subtract \$.50 per hour for \$.07 per gallon increase/decrease and was 2<sup>nd</sup> by Les Rotz. Approved.

We need to advertise RFPs for Dust Control and Ditch Mowing for the May meeting.

Jim Beckstrom discussed the Hospital District report.

Bob Burgess discussed the Property Board report. A new grass mower is needed and he will gather information. There are two more board members needed and an ad needs to go into the Press.

Michael Johnson made a motion to accept **Resolution #2011-05 A Resolution to adopt the Otter Tail County Wind Energy Conversion System Ordinance** and was 2<sup>nd</sup> by Gary Hart. Vote: Dennis Carlblom – yes; Bob Burgess – yes; Michael Johnson – yes; Gary Hart – yes; Les Rotz –no. Approved.

Sign violation letter was sent out to Chester Nettetstad Jr. with no response. The Board recommended that the clerk send out another letter by Certified Return Receipt.

Les Rotz made a motion to accept the Conditional Use Permit for 2 EZEY Log Cabins DBA: Evergreen Estates with the change to Attachment "B" #2 to read: 2 EZEY Log Cabins is not intended

to be year round residences. The campground operation will be recreational use only and not full time residences. Motion 2<sup>nd</sup> by Gary Hart. Approved.

David Deile 3.7 acres north of Tamarac Lake on 490<sup>th</sup>, Section #14. Reviewed the guidelines for zoning ordinances that pertain to his proposed storage building. No further discussion at this time.

The Board instructed the Clerk to fill out the MN Demand for Notice form and send it in to Otter Tail County. Scambler would like to be notified when any probate action is started on the Stuart Anderson property.

Discussion on the hospital district representative's compensation for additional public meetings that he should attend, that are occurring at this time. Michael Johnson made a motion to pay the hospital district representative hourly for attending public meetings and hearings with no mileage reimbursement, this is in addition to the \$80 per monthly meeting report compensation. 2<sup>nd</sup> by Les Rotz. Approved.

Sign check and adjourn meeting.

Submitted by Aldie Kelsven, Clerk, Scambler Township Board

**Scambler Township Board Equalization Meeting**  
**9:30am Tuesday, April 5, 2011**

Attending: Dennis Carlblom, Les Rotz, Gary Hart, Michael Johnson, Bob Burgess and Aldie Kelsven  
Also: Tom Rundle, appraiser for Otter Tail and Debbie Thormodson from Otter Tail Assessors office.

Meeting was called to order by Dennis Carlblom and started with the pledge of allegiance.

Tom Rundle started with the information from the County. On some of the lakes in the area the site values went down, with Pelican Lake staying the same. Some also had depreciation reduction. The green acres tax assessment is still in affect, but the details have been changing from the State.

1. Linda Augustus – Parcels #55000320224000 and #55000310217000 Partial green acres and part tillable. Otter Tail recommends lower taxes on the lakeshore frontage by 400' was 1200'. Les Rotz made a motion to accept the Assessor's recommendation to lower taxes on the lakeshore by 400' and was 2<sup>nd</sup> by Gary Hart. Approved.

2. Arnie Cox – apposed to paying any taxes for the Hospital District.  
He stated that market value for property owners around his property have gone down, and his has stayed the same. Discussion, no change.

3. Duane Moraldi trailer – Parcel #5530050035800  
Provided proof of license for the trailer, so will be taken off of the tax rolls.  
Gary Hart made a motion to approve taking trailer off of the tax rolls and was 2<sup>nd</sup> by Les Rotz.  
Approved.

4. Brian Brekke camper – Parcel #55300500346000  
Provided proof of license for the camper, so will be taken off of the tax rolls.  
Les Rotz made a motion to approve taking camper off of the tax rolls and was 2<sup>nd</sup> by Gary Hart.  
Approved.

5. Preston Haas camper – Parcel #55300500357000  
Provided proof of license for the camper, so will be taken off of the tax rolls.  
Les Rotz made a motion to approve taking camper off of the tax rolls and was 2<sup>nd</sup> by Gary Hart.  
Approved.

6. Hornlund – Parcels #5500090539000 and #55000990537000 and #55000990538000  
Pike Beach Road on Tamarac Lake. Recommends that the lot depth be reduced by 100' and will reduce the market value \$30,000. Les Rotz made a motion to reduce the depth from 400' to 300' and was 2<sup>nd</sup> by Michael Johnson. Approved.

7. Greg Seurer - #55000990356000 on Hwy #9 on the west end of Pelican Lake.  
Two 50' lots and the camper is not licensed. Owner says that the camper is damaged. Assessor believes that the camper is still useable and recommends that it is taxable property. Gary Hart made a motion that the camper is taxable property and recommends no change, and 2<sup>nd</sup> by Les Rotz.  
Approved.

8. Colin Berg – Parcel #55000190142001 Moved a cabin from Lakeland General Store property.

Assessor recommends adding \$3000 for building value for the cabin that is now on the Colin Berg property. Les Rotz made a motion to accept the recommendation to add \$3000 for the cabin, to the property market value and was 2<sup>nd</sup> by Bob Burgess. Approved.

Scambler Town hall taxes went from \$8.50 up to \$178.40. Debbie Moraldi believes that this is for the Buffalo Watershed culvert work. Clerk will check with Wayne Stein and clarify the additional tax.

Les Rotz made a motion to adjourn the meeting and was 2<sup>nd</sup> by Gary Hart. Approved. Adjourned.

Submitted by: Aldie Kelsven, Clerk, Scambler Township Board

**Special Scambler Township Meeting  
2:00pm Monday, March 28, 2011**

Attending: Dennis Carlblom, Michael Johnson, Gary Hart, Bob Burgess, Judi Hoadley and Aldie Kelsven. Not in attendance was Les Rotz.

The meeting was called to order by Dennis Carlblom and started with the pledge of allegiance.

Dennis Carlblom discussed the purpose of this special meeting - The Hospital District annual levy and concern with the proposed renovation costs of the Pelican Valley Health Center. He handed out copies of motions that have been approved by the Scambler Township at the 2009 annual meeting and motions passed by the Scambler Township Board. Dennis Carlblom updated the Scambler Board as to the meetings that have been held recently. Les Rotz and Dennis Carlblom have attended meetings with Andrew J. MacArthur of Couri, MacArthur and Ruppe, P.L.L.P. and Dunn supervisors David Johnson and Charles Kvale. They are recommending a proposal which would detach Dunn and Scambler from the Pelican Valley Health Center Hospital District.

Les Rotz prepared a statement that was read by Dennis Carlblom in favor of this proposed resolution.

Michael Johnson made a motion to accept **Resolution #2011-04** and was 2<sup>nd</sup> by Bob Burgess.

APPROVING JOINT PROPOSAL OF DUNN AND SCAMBLER TOWNSHIP SEEKING DETACHMENT FROM THE PELICAN VALLEY HEALTH CENTER HOSPITAL DISTRICT.

WHEREAS, the electors of Scambler Township have authorized funds for the Township to seek detachment from the Pelican Valley Health Center: and

WHEREAS, the Scambler Town Board of Supervisor have determined that it is in the best interest of the Township and its taxpayers to be detached from the Hospital District: and

WHEREAS, the Supervisors have arrived at a proposal that they believe would allow the Township to detach while maintaining their statutory obligation for debt already incurred and providing additional relief to other taxpayers within the District for the next three years; and

WHEREAS, the proposal has been reviewed and approved by the Dunn Town Board of Supervisors with the purpose of jointly presenting it to the Hospital District at their posted special meeting on March 28, 2011.

NOW THEREFORE BE IT RESOLVED by the Scambler Township Board of Supervisors that the attached Joint Proposal of Dunn and Scambler Township is hereby approved as written for presentation to the Pelican Valley Health Center Hospital Board.

ADOPTED the 28<sup>th</sup> day of March 2011 by the Scambler Township Board of Supervisors.

IN FAVOR: Dennis Carlblom, Michael Johnson, Bob Burgess, and Gary Hart. Absent: Les Rotz

OPPOSED: None

SCAMBLER TOWNSHIP

Signed by Dennis Carlblom, Chair, and signed by Aldie Kelsven, Clerk of Scambler Township.

**Attached:** Joint Proposal from Dunn Township and Scambler Township

Scambler designated two supervisors to attend the PVHC meeting Monday, March 28<sup>th</sup> and present the proposal for detachment. Dennis Carlblom and Michael Johnson will attend.

Gary Hart made a motion to adjourn and was 2<sup>nd</sup> by Michael Johnson. Approved.

Meeting Adjourned

Submitted by: Aldie Kelsven, Clerk, Scambler Township Board

**JOINT PROPOSAL FROM DUNN TOWNSHIP AND SCAMBLER TOWNSHIP TO THE PELICAN VALLEY HEALTH CENTER HOSPITAL DISTRICT BOARD FOR DETACHMENT FROM THE HOSPITAL DISTRICT**

The Town Board of Dunn Township and the Town Board of Scambler Township jointly request that the Pelican Valley Health Center Hospital District Board consider the following proposal for detachment of both Townships from the Hospital District. The electors of both Townships have indicated that they wish to be detached from the District and have authorized the expenditure of up to \$100,000.00 to achieve detachment. The Town Board of Supervisors of both Townships agree with their electors and desire that both Townships be detached.

Both Townships understand that they have certain obligations for debt already incurred, but they both strongly disagree with the Hospital District's present plans for expansion and do not want to have their citizens incur responsibility for additional debt going forward as well as yearly levies. The Townships both believe that if the District issues revenue bonds for the proposed improvements the revenue will at some point not cover the debt service and ultimately the levy will be used to make up that difference.

Further, both Townships believe that there has been a substantial change in circumstances and the original reasons for establishing the Hospital District no longer exist.

Prior to any expenditure of funds by all parties for petition, hearings, possible appeal and other potential legal expenditures, the Townships would like you to seriously consider the following proposal.

1. Dunn and Scambler Township would duly petition the Hospital District for immediate Detachment of both Townships from the District. Pursuant to those petitions the parties would reach a written stipulation detaching the Townships with an order specifying that detachment was conditioned upon compliance with the written agreement.
2. Dunn and Scambler Township would both remain statutorily obligated for their proportionate share of the current indebtedness of the District amounting to approximately 1.25 million dollars. It is both Townships' understanding that the current debt is in the form of revenue bonds, not general obligation bonds. The Townships further understand that levy funds are only used for shortfalls in debt service below revenue received by the District. It has been represented to the Townships that \$90,000.00 per year

is the maximum amount that would be needed to supplement revenues for the current indebtedness. Based upon the above, the Townships would agree to pay their ongoing proportionate share of any levy for the current indebtedness, to a maximum total hospital district levy of \$90,000.00 per year through the maturity date of the existing indebtedness, 2027. The detachment would preclude any Township obligation for the proposed new debt.

3. Dunn and Scambler Township would consent to having the proposed levy of \$90,000.00 (and only up to \$90,000.00) per year levied only against property within Dunn and Scambler Township for the next three years, after which the District would no longer levy on the two detached Townships. Alternatively, the Townships would take action to use their own levy authority to provide for payment to the District of the levy up to \$90,000.00 per year for the three year period. This would provide the other entities in the District with a three year period where they would be responsible for no levy. It would also provide the Hospital District with the amount of money they have represented that they need to make the proposed improvements.

Obviously, the exact mechanisms and form of the Agreement would be worked out. The Townships would be willing to incur the expenditure of drafting the required documents in order to facilitate the agreement.

The Supervisors of both Dunn and Scambler Township have approved this proposal by resolution. Both Boards believe they have an obligation to proceed with their electors clear intention to withdraw from the District. This proposal would provide both the Hospital Board and the Townships a fair and equitable way to resolve their disagreements without substantial legal and other expenditures by both sides.

We would respectfully request that the Board members seriously review this offer and consider accepting it as a fair way to resolve the current dispute.

**Scambler Township Board Reorganization Meeting**  
**7:00pm Tuesday, March 15, 2011**

Attending: Dennis Carlblom, Les Rotz, Gary Hart, Michael Johnson, Robert Burgess, Judi Hoadley and Aldie Kelsven.

The Clerk started the meeting with the pledge of allegiance.

The Clerk handed out the Oath of Office Certificates to Michael Johnson, Gary Hart, Robert Burgess and Judi Hoadley, and they took the oath and signed the certificates.

No action needed on the transfer of town records.

Gary Hart nominated Dennis Carlblom as chairman of the Scambler Township Board. No other nominations were made. Michael Johnson made a motion to cast a unanimous ballot for Dennis Carlblom as chairman of the board and was 2<sup>nd</sup> by Les Rotz. Vote – unanimous, approved.

Dennis Carlblom took over the meeting as chairman.

Gary Hart nominated Robert Burgess as vice-chair of the Scambler Township Board. No other nominations were made. Les Rotz made a motion to cast a unanimous ballot for Robert Burgess as vice-chairman of the board and was 2<sup>nd</sup> by Michael Johnson. Vote – unanimous, approved.

Dennis Carlblom made a motion to set the Scambler Township Board meeting on the second Thursday of each month with a starting time of 8:00pm April through September and 7:00pm October through March and was 2<sup>nd</sup> by Gary Hart. Approved.

Michael Johnson made a motion to have the Pelican Rapids Press be designated as our official newspaper and was 2<sup>nd</sup> by Gary Hart. Approved.

Les Rotz made a motion to adopt Resolution 2011-03 for Compensation for Township Officials, with the deletion of the paragraph: ~~A quarterly salary of Fifty Dollars (\$50.00) over and above the individual meeting fee shall be paid to the township road supervisor.~~

Also the mileage rate amount should be deleted: ~~currently (\$0.50)~~  
2<sup>nd</sup> by Gary Hart. Approved. (Resolution 2011-03 attached at the end)

Michael Johnson made a motion to leave the road supervisors as they are now with Les Rotz and Dennis Carlblom as co-road supervisors and was 2<sup>nd</sup> by Gary Hart. Approved.

Les Rotz made a motion to nominate Robert Burgess as Town Hall Supervisor Property Board Supervisor and was 2<sup>nd</sup> by Gary Hart. Discussion: The Property Board needs to select two more people for that three-person committee, and the Township Board to appoint them. Approved.

Michael Johnson would like to be removed from the Planning and Zoning Committee. He feels that the 5-man supervisor Township Board should be able to cover the P & Z duties. Les Rotz made a motion that Gary Hart and Michael Johnson be P & Z Committee supervisors and was 2<sup>nd</sup> by Robert Burgess. Approved.

Dennis Carlblom suggested that if the P & Z supervisors can come the Township Board with a proposal that could eliminate the P & Z Committee they would discuss it.

Les Rotz made a motion that the signboard in front of the town hall is designated the Scambler posting place and was 2<sup>nd</sup> by Gary Hart. Approved.

Les Rotz made a motion to use Minnesota National Bank as the town depository and was 2<sup>nd</sup> by Gary Hart. Approved.

No need for any changes to the signature card at this time.

Les Rotz feels that the board should be paid a minimum of 1-hour for time billed for any public hearing. Discussion: If permits are submitted and the supervisor spends time and the permit is declined, there should be billable time charged even if the permit deposit can be returned.

Variance fees can remain the same as long as the administrative fees are added.

Les Rotz made a motion to accept the current fee schedule as is, and was 2<sup>nd</sup> by Robert Burgess.

Discussion: Fines – delayed response and/or after the fact fees should be added to the permit fee because that is in violation of the Scambler ordinance and should be charged a fine.

P & Z Committee should discuss this and come to the Board with recommendations.

The Town hall has on file, reference materials in the office along with a current ordinance book and resolution book.

The Scambler 2010 building permit forms have been returned to MN State.

The Scambler financial report is complete and was email to MN State Auditor in February.

There are two upcoming Township meetings: March 17<sup>th</sup> in Fergus Falls, also selected dates available March 24<sup>th</sup> or 28<sup>th</sup> for the Spring MAT training. There may be quorum of supervisors at either of these training events.

The current list of supervisor and officers will be sent to the County, MN State and MAT.

Proposals for road grading, graveling and the first summer roadwork need to be sent out.

Adjourn

Submitted by: Aldie Kelsven, Clerk, Scambler Township Board

## **RESOLUTION #2011-03**

**Scambler Township, Otter Tail County, Minnesota**

**A RESOLUTION TO ESTABLISH COMPENSATION FOR TOWNSHIP OFFICIALS**

**WHEREAS, Minnesota Statute §365.07 authorizes a town to pay town officers as well as other contingent expenses for the benefit of the town;**

**WHEREAS, Minnesota Statute §366.01 authorizes a town board to draw orders on the town treasurer to pay town expenses.**

**NOW, THEREFORE, BE IT RESOLVED, that the town board of Scambler Township, Otter Tail County, Minnesota; does hereby establish the fee schedule as follows:**

**Compensation of Eighty Dollars (\$80) per meeting shall be paid to town officers for each official meeting where attendance is required. Any meeting that is recessed to a later time is deemed to be the same meeting and will be paid as a single meeting.**

**Compensation of Eighty Dollars (\$80) per meeting shall be paid to Planning and Zoning Agency members for each official meeting where attendance is required. Any meeting that is recessed to a later time is deemed to be the same meeting and will be paid as a single meeting.**

**An hourly fee of Fifteen Dollars (\$15) per hour shall be paid to anyone doing work authorized by the town board on behalf of the town.**

**A quarterly salary of Eleven Hundred Dollars (\$1,100) over and above the individual meeting fee shall be paid to the township clerk.**

**A quarterly salary of Five Hundred Dollars (\$500) over and above the individual meeting fee shall be paid to the township treasurer.**

**A quarterly salary of Two Hundred Dollars (\$200) shall be paid to the town web master.**

**A mileage rate equal to the IRS allowable rate per mile shall be paid for the use of private vehicles to conduct business on behalf of the town.**

**Any direct expenses incurred by an individual on behalf of the town shall be reimbursed at face value with documentation of the expense.**

**BE IT FINALLY RESOLVED, that this resolution shall automatically renew annually unless amended or repealed by the town board by resolution.**

**Scambler Township Board Public Hearing  
6:30pm Thursday, March 10, 2011**

Attending: Dennis Carlblom, Les Rotz, Erling Opskar, Gary Hart, Michael Johnson, Aldie Kelsven

The public hearing opened with the pledge of allegiance.

Dennis Carlblom started the meeting by reading the Zoning Permit Conditional Use Permit issued to 2 EZEY Log Cabins, LLC dba: Evergreen Estates, along with the second page Attachment B.

Rick West from 2EZEY Log Cabins is requesting the removal of:  
#2- Campground operation will be May 1 through September 30 of each year.  
They would like to be open all year round.

Dennis Carlblom received a telephone call with concern about the year round trailer parks /campgrounds.

The conditional use permit was seasonal, non-residential and they are located in a commercial district not a residential zoned district.

2 EZEY Log Cabins is not intended to be year round residences. The campground operation will be recreational use only and not full time residences.

Any other input on this conditional use permit?  
Repeated three times. No further discussion.

The recommended changes will be brought to the next board meeting.

Meeting adjourned.  
Submitted by: Aldie Kelsven, Clerk, Scambler

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**Scambler Township Board Meeting Minutes  
Following the 6:30pm public hearing - Thursday, March 10, 2011**

Dennis Carlblom called the board meeting to order and proceeded with introductions.  
Kathleen Hoover and David Deile asked to be on the agenda re: Commercial Building.

Two items were added to the proposed agenda:

#15 Commercial Building

#16. Violation of Scambler Sign Ordinance

Gary Hart made a motion to approve the agenda with changes and was 2<sup>nd</sup> by Les Rotz. Approved.

Charles Ramstad, Attorney for James Towmey presented information to vacate property on the north side of Pelican Lake, 21144 Co. Hwy #20.

This 15' parcel is never used by the public, and was part of an access for a resort years ago.

When vacated, each adjoining property owner will receive 7 ½' of lake frontage.

Charles Ramstad left a form for Scambler to sign that we do not object to the vacation.

Les Rotz made a motion to sign the form and was 2<sup>nd</sup> by Gary Hart.

Vote: Les Rotz – yes; Gary Hart-yes; Dennis Carlblom-yes, Erling Opskar-yes, Michael Johnson-yes. Approved.

David Deile is requesting information on a piece of property that he would like to purchase and build a storage building on the North end of Tamarac Lake. He presented drawings of the land layout that is 3.7 acres.

The board will table this discussion until the next board meeting, to take time to visit the property.

The board canvassed the election results from Tuesday, March 8, 2011. The Clerk read the results with the total count of ballots. 1-year supervisor, Gary Hart; 2-year supervisor, Robert Burgess; 3-year supervisor, Michael Johnson; 2-year treasurer, Judith Hoadley.

Minutes of the February 10<sup>th</sup> meeting were discussed. Gary Hart made a motion to approve and was 2<sup>nd</sup> by Les Rotz. Approved.

Treasurer's report for March was discussed. #2444 memo should be sand/salt 470<sup>th</sup>. Also #2454 to Les Rotz should be listed for \$55.50.

Les Rotz made a motion to approved report with two changes and was 2<sup>nd</sup> by Gary Hart. Approved.

Type	Date	Num	Name	Memo	Amount
Deposit	02/22/2011		Otter Tail Co Treasurer	Deposit	16,693.31
Deposit	02/28/2011		MN National Bank	Deposit	54.94
				Deposits	16,693.31
Check	03/10/2011	2428	Tammy Bakken	cleaning	-51.89
Check	03/10/2011	2429	Bob Burgess	wages	-60.15
Check	03/10/2011	2430	Dennis Carlblom	wages	-188.70
Check	03/10/2011	2431	Gary Hart	wages	-207.57
Check	03/10/2011	2432	Karen Hart	wages	-60.15
Check	03/10/2011	2433	Judith Hoadley	wages	-232.73
Check	03/10/2011	2434	Michael Johnson	wages	-193.42
Check	03/10/2011	2435	Aldie Kelsven	mileage, supply	-688.28
Check	03/10/2011	2436	Erling Opskar	wages	-75.48
Check	03/10/2011	2437	Leslie Rotz	wages	-273.61
Check	03/10/2011	2438	Philip Rotz	wages	-75.48
Check	03/10/2011	2439	Jim Beckstrom	wages	-75.48
Check	03/10/2011	2440	Arntson Construction LLC	snow removal	-7,312.03
Check	03/10/2011	2441	City of Pelican Rapids	fire contract/truck lease	-9,772.33
Check	03/10/2011	2442	Dennis Carlblom	mileage	-58.00
Check	03/10/2011	2443	Dunn Township	PVHC legal fees	-143.26
Check	03/10/2011	2444	Dunn Transfer	sand/salt 470th	-255.00
Check	03/10/2011	2445	Kotte's Plumbing & Heating	floor heat repair	-40.00
Check	03/10/2011	2446	Lake Region Electric	electric billing	-186.91
Check	03/10/2011	2447	Loretel Systems	telephone bill	-72.20
Check	03/10/2011	2448	Gary Hart	mileage	-34.00
Check	03/10/2011	2449	Aldie Kelsven	mileage, supply	-323.64
Check	03/10/2011	2450	Erling Opskar	supplies	-43.00
Check	03/10/2011	2451	Ottertail Co. Treasurer	sand and salt	-310.00
Check	03/10/2011	2452	Pelican Rapids Press	legal notices	-223.94
Check	03/10/2011	2453	Ringdahl Ambulance	annual contract	-6,300.00

Check	03/10/2011	2454	Les Rotz	mileage	-55.50
				Disbursements	-27,312.75
Balance as of February 28, 2011					
				<b>Ordinary Fund</b>	<b>\$54,863.83</b>
				<b>Road and Bridge</b>	<b>\$32,634.56</b>
				<b>Road and Bridge - Broadwater escrow</b>	<b>\$11,787.89</b>
				<b>Fire</b>	<b>\$42,706.92</b>
				<b>Ambulance</b>	<b>\$10,846.21</b>
				<b>Building</b>	<b>\$52,076.42</b>
				<b>Aggregate Industries</b>	<b>\$5,000.00</b>
				<b>Aggregate Pit Restoration</b>	<b>\$22,778.70</b>
				<b>Administrative Fees</b>	<b>\$6,365.77</b>
				<b>Broadwater Spec. Assmt</b>	<b>\$2,124.05</b>
				<b>Total Funds</b>	<b>\$241,184.35</b>
				<b>Checking February 28, 2011 balance</b>	<b>\$164,301.60</b>
				<b>Savings Account</b>	<b>\$76,882.75</b>
				<b>Sub Total</b>	<b>\$241,184.35</b>
				<b>Aggregate Industries CD</b>	<b>\$30,717.15</b>
				<b>Reserve Fund B</b>	<b>\$20,992.81</b>
				<b>Reserve Fund C</b>	<b>\$19,638.13</b>
				<b>Total</b>	<b>\$312,532.44</b>

Communication received was discussed. There may be a quorum of supervisors at these meeting on March 17<sup>th</sup> in Fergus Falls and also MAT Spring meetings March 24<sup>th</sup> and/or 28<sup>th</sup>.

Zoning report. Gary Hart visited with Rocky Platt about building a garage on an existing slab. Otter Tail Count says that the property is currently not compliant with their sewer system and is in Otter Tail's jurisdiction.

Les Rotz gave the current road report.

Jim Beckstrom discussed the PVHC report. Jim mentioned that the by-laws for the Hospital District require a monthly meeting but not an annual meeting. Jim Beckstrom asked if the Resolution #2011-02 well be forwarded to the PVHC. Yes.

Erling Opskar discussed the property report and mentioned that the town hall floor heat had been shut off in February. The board decided that the furnace room door and the office doors need dead bolt locks put on.

There was a motion at the P & Z meeting to accept the Otter Tail Wind Energy Ordinance for Scambler.

Les Rotz made a motion to table this discussion until the April board meeting and was 2<sup>nd</sup> by Dennis Carlblom. Accepted.

Scambler Sign Ordinance states that political signs must be removed after elections.

Les Rotz made a motion to have a letter sent to Chester Nettestad Jr. that they should remove their political signs immediately. Attach the Scambler sign ordinance with code #500.070. 2<sup>nd</sup> by Gary Hart. Approved.

The compost pile at Stuart Anderson's property has been removed. Scambler did have permission to go onto the property to do this, and shortly after Stuart Anderson passed away.

Les Rotz made a motion to send a bill for this work to the estate for \$2,360 and was 2<sup>nd</sup> by Dennis Carlblom. Discussion: There were numerous complaints from the neighbors. At the time that Scambler completed the work, the owner did not have finances to pay for the costs of removal. But, now the estate is set up and has the ability to pay this bill of \$2,360. G

Gary Hart commented on the bills from the hospital could absorb any funds available from the estate. He has a problem with billing estate.

Any bill for Stuart Anderson would be submitted to the probate court and not the family.

Scambler is setting precedence by submitting this bill.

Vote: Les Rotz-yes; Gary Hart-no; Dennis Carlblom-yes; Erling Opskar-yes; Michael Johnson-yes. Approved.

Next meeting will be 7:00pm Tuesday, March 15, 2011.

Next months meeting will be 8:00pm Thursday, April 14, 2011

Judi Hoadley added that the B-CD is due and would like to reinvest at Minnesota National Bank for 12-months at 1.05%, also to add \$20,000 from Building Account to that B-CD.

Sign checks and adjourn meeting

Submitted by: Aldie Kelsven, Clerk, Scambler Township Board

**Scambler Township Minutes**  
**7:00pm Thursday, February 10<sup>th</sup>, 2011**

Attending: Dennis Carlblom, Les Rotz, Erling Opskar, Gary Hart, Michael Johnson, Judi Hoadley and Aldie Kelsven.

The meeting was called to order by Dennis Carlblom and started with the pledge of allegiance.

Introductions: Chris West and Doug Boshoulie from Evergreen Estates.

Changes to the agenda were: Pledge of allegiance ~~following the public hearing.~~

#2 Clerks Report minutes - ~~December 9, 2010~~ s/b January 13, 2011

Added: #13 Conditional Use Permit for Evergreen Estates

Added: #15 Resolution for Pelican Valley Hospital District

Gary Hart made a **motion** to accept the agenda as changed and was 2<sup>nd</sup> by Les Rotz. Approved.

Minutes from the January 13, 2011 meeting were discussed. Changes: Communication received. Added: Pelican Rapids *Fire Department* Annual Meeting...

Changed: The board will wait until the February meeting to approve this a proposed budget.

Les Rotz made a **motion** to approve the minutes with changes and was 2<sup>nd</sup> by Mike Johnson. Approved.

Treasurer Report was discussed. Les Rotz made a **motion** to approve and pay the bills and was 2<sup>nd</sup> by Gary Hart. Approved.

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
Deposit	01/12/2011		Anna Mae Ruud, Ed Fjestad	Memorial	28.00
			Johnson,Hart,Hoadley,Burgess	Filing fees @ \$2.	
Deposit	01/27/2011		Otter Tail Co Treasurer	Taxes	5,565.29
Deposit	01/30/2011		MN National Bank	Interest	56.81
				<b>Deposits</b>	<b>5,650.10</b>
Check	02/10/2011	2412	Judith Hoadley	wages	-232.73
Check	02/10/2011	2413	Michael Johnson	wages	-75.48
Check	02/10/2011	2414	Aldie Kelsven	wages	-780.28
Check	02/10/2011	2415	Erling Opskar	wages	-75.48
Check	02/10/2011	2416	Leslie Rotz	wages	-266.53
Check	02/10/2011	2417	Dennis Carlblom	wages	-209.92
Check	02/10/2011	2418	Arntson Construction LLC	snow removal	-8,058.63
Check	02/10/2011	2419	Dennis Carlblom	mileage	-53.50
Check	02/10/2011	2420	Egge Const.	class 5 165th Ave	-124.56
Check	02/10/2011	2421	Aldie Kelsven	mileage, supply	-51.84
Check	02/10/2011	2422	Lake Region Electric	electric billing	-273.35
Check	02/10/2011	2423	Lakeland General Store	salt	-17.08
Check	02/10/2011	2424	Loretel Systems	telephone bill	-72.33
Check	02/10/2011	2425	Leslie Rotz	mileage	-41.50
Check	02/10/2011	2426	Pelican Rapids Press	legal notices	-80.60
Check	02/10/2011	2427	Victor Lundeen Co.	checks	-195.58
				<b>Disbursements</b>	<b>-10,609.39</b>

**Balance as of January 31, 2011**

Ordinary Fund	\$57,393.23
Road and Bridge	\$23,596.19
Road and Bridge - Broadwater escrow	\$11,787.78
Fire	\$42,706.92
Ambulance	\$10,846.21

Building	\$52,076.42
Aggregate Industries	\$5,000.00
Aggregate Pit Restoration	\$22,763.92
Administrative Fees	\$6,360.58
Broadwater Spec. Assmt	<u>\$2,124.05</u>

**Total Funds** \$234,655.30

Checking January 31, 2011 balance	\$157,827.49
Savings Account	<u>\$76,827.81</u>
Sub Total	\$234,655.30
Aggregate Industries CD	\$30,717.15
Reserve Fund B	\$20,992.81
Reserve Fund C	<u>\$19,638.13</u>
<b>Total</b>	\$306,003.39

Communications received were discussed. Dennis Carlblom received a donation letter from the United Way. Les Rotz returned two items that were to be filled out and will be mailed.

The Road Report was discussed and also the current snow issues.

The Pelican Valley Health Center report was discussed. In addition to the written report, Jim Beckstrom attended another meeting last week and will meet with the Director of PVHC. Dennis Carlblom Les Rotz, Mike Johnson and other township that are part of the PVHC met February 4<sup>th</sup>.

5-year Road Report was discussed. Dennis Tollefson asked about Duck Lake Road. It was listed on the 5-year plan and would tie in with the Hwy #9 realignment and now is dropped. The board said that the current water issues have taken a priority to other road issues. Dennis Tollefson would like to see the annual maintenance costs for Duck Lake Road w/o snow removal. Les Rotz made a **motion** to accept the 5-year road plan and was 2<sup>nd</sup> by Mike Johnson. Approved.

### Proposed 5-year Road Plan February 2011

Road	Project	Estimate Cost	Year	Construction Main.		Total
				Budget	Budget	Proposed
490 #9 to Tamarac Dr	1/2 mi. Raise up	\$20,000	2011			
460th Hwy #9 to Hwy #59	2 mi. Rebuild	\$60,000	2011	80,000.00	\$75,000	155,000.00
All Roads	Install Road Signs	\$15,000	2012	**needs to be completed by 2013		
470 Grove Lake east to 473 & 180	1 3/4 mile	\$60,000	2012	75,000.00	\$75,000	150,000.00
205th N to #34 wet lands to S. Pelican Drive	1 1/2 miles	80,000	2013	80,000.00	75000	155,000.00
155 at Grove Lake 470 to twpline	3/4 mile	\$80,000	2014	80,000.00	\$75,000	155,555.00
Lone Acres 155 to 165 west end	1 mile	40,000	2015			
Ranch Road T and 510th	intersection	20,000	2015	60,000.00	75000	

2012 Budget was discussed. Reduce Fire from \$15,000 down to \$5,000.

Increased R & B Construction from \$80,000 up to \$100,000. Total proposed budget \$252,000.

Les Rotz made a **motion** to approve the 2012 budget at \$252,000 and was 2<sup>nd</sup> by Gary Hart. Approved.

**2012 Proposed budget from town board, for discussion at 2011 Annual Meeting**

	<b>2011 Budget</b>	<b>2012 Proposed</b>	<b>Change</b>	<b>% of change</b>
ORDINARY FUND	\$50,000.00	\$50,000.00	-	0.000%
FIRE	\$15,000.00	\$5,000.00	**	-0.666%
Ambulance	\$7,000.00	\$7,000.00	-	0.000%
Building	\$20,000.00	\$20,000.00		0.000%
R & B Maintenance	\$70,000.00	\$70,000.00	-	0.000%
R & B Construction	<u>\$80,000.00</u>	<u>\$100,000.00</u>	-	0.200%
R & B Totals	\$150,000.00	\$170,000.00	-	0.000%
Total BUDGET	<u>\$242,000.00</u>	<u>\$252,000.00</u>		0.042%
Net tax capacity for 2010	\$1,984,988.00	\$2,027,207.00		
Total Budget	\$242,000.00	\$252,000.00		
Percent of tax capacity	\$12.19	12.50%		
Unallotment of Aid 2011 ** (% of tax capacity)	<u>-\$4,870.00</u>	<u>**\$4,870.00</u>		
	\$237,130.00	\$247,130.00		

EZEY Log Cabins dba: Evergreen Estates would like to be open for 12 months per year. Their current conditional use permit is from May 1<sup>st</sup> through September 30<sup>th</sup>. Scambler will, publish a notice in the Press, mail out the notices to the 1-mile property owners and hold a public hearing. They will pay the costs for this mailing and meeting.

Les Rotz made a **motion** to accept Resolution 2011-02 and was 2<sup>nd</sup> by Erling Opskar. Approved

**Resolution 2011-02 SCAMBLER TOWNSHIP, OTTER TAIL COUNTY, STATE OF MINNESOTA  
A RESOLUTION OPPOSING THE USE OF HOSPITAL DISTRICT FUNDS FOR PURPOSES NOT  
RELATED TO THE REASONS FOR ORIGINALLY ESTABLISHING THE DISTRICT**

WHEREAS, the Town Board of Scambler Township is charged with protecting the health, safety, and welfare of the citizens of the Township; and

WHEREAS, the community no longer has a hospital; and

WHEREAS, the citizens of the political entity of Scambler Township are included in the Pelican Valley Hospital District and subject to taxation by that District; and

WHEREAS, each political entity within the District has an elected representative charged with the responsibilities of that Board as well as representing and regularly communicating with the individual political entities; and

WHEREAS, the Scambler Town Board of Supervisors, as the elected representatives of the Township, have resolved that any money levied from the tax payers of Scambler Township should only be used to retire already

accumulated Hospital District debt and should not be used to fund or insure funding of additional debt for upgrades or improvements to current health facility properties; and

WHEREAS, the Scambler Town Board of Supervisors also objects to any bonding for additions or improvements which ultimately obligates the taxpayers of the District, whether General Obligation Bonds or Revenue-General Obligations Bonds.

NOW THEREFORE, BE IT RESOLVED by the Town Board of Supervisors of Scambler Township, as follows:

1. Scambler Township opposes any use of money levied from the taxpayers of Scambler Township for any purpose other than retiring Hospital District debt already incurred.
2. Scambler Township opposes the issuance of any bonds for upgrades or improvements to The current District facilities which obligates the taxpayers of the District for re-payment Of the bonds, whether General Obligation bonds or Revenue-General Obligation Bonds.

ADOPTED this 10<sup>th</sup> day of February 2011 by the Scambler Township Board of Supervisors.

IN FAVOR: Dennis Carlbom – yes, Les Rotz – yes, Erling Opskar – yes, Michael Johnson – yes, Gary Hart – yes. All in favor by roll call

OPPOSED: none

SCAMBLER TOWNSHIP

Signed: Dennis Carlbom, Chair      Aldie Kelsven, Clerk

Last item of business is to audit the books, sign checks and adjourn the meeting.

Submitted: Aldie Kelsven, Clerk, Scambler Township Board

**Scambler Township Minutes**  
**7:00pm Thursday, January 13, 2011**

Attending: Dennis Carlbom, Les Rotz, Erling Opskar, Michael Johnson, Judi Hoadley  
and Aldie Kelsven Absent: Gary Hart

The meeting was called to order by Dennis Carlbom and started with the pledge of allegiance.

Les Rotz made a **motion** to approve the agenda as presented and was 2<sup>nd</sup> by Erling Opskar. Approved.

The minutes from the December 9<sup>th</sup> meeting were discussed. Communication: Omit the last sentence in the paragraph. Two paragraphs down added two changes: Dennis Carlbom *and Les Rotz* visited the Steve Berg Property and 165<sup>th</sup>. Les Rotz made a **motion** to approve the minutes with these changes and was 2<sup>nd</sup> by Erling Opskar. Approved.

The treasurer's report was discussed. The Building Account has a balance of \$50,783. Les Rotz made a **motion** to move \$20,000 into the B-CD of \$20,992.81 when it comes dues this spring and was 2<sup>nd</sup> by Michael Johnson. Approved.

Les Rotz also made a **motion** to approve the bills payable and was 2<sup>nd</sup> by Erling Opskar. Approved.

Communications received were discussed. Pelican Rapids Fire Dept. Annual meeting will be Feb. 17<sup>th</sup> at 7:00pm.

Michael Johnson will go as the Scambler Representative. There also may be a quorum of supervisors at that meeting.

Quorum of supervisors may be in attendance at the Sand Lake Water Meeting at Dunn Twp Jan. 18<sup>th</sup>.

Les Rotz went to the December 14<sup>th</sup> Otter Tail Wind Energy Meeting. This was for ordinances for privately owned wind towers, not wind farms. Dennis Carlbom made a **motion** that the Scambler P & Z should meet and research wind tower ordinances and what legislation may be needed for this ordinance to be put in place. 2<sup>nd</sup> by Les Rotz. P & Z should also take a look at MN State Ordinance on the subject. Clerk will call Sue Seifert to set a date and time for P & Z to meet. Motion Approved.

Les Rotz discussed the current issues with snow removal on Scambler roads. He and Randy Arntson recently went out on a road tour. Les Rotz would also like three more 'snow issue' letters to be sent out.

Pelican Valley Health Center was discussed. Some of the township supervisors have been meeting to discuss information that they feel needs to be communicated to the townships. Dennis Carlbom made a **motion** to have Les Rotz attend the next meeting at Scambler Town hall on February 2<sup>nd</sup> with the Pelican Press, and was 2<sup>nd</sup> by Michael Johnson. Approved.

Les Rotz made a **motion** to approve Resolution #2011-01

**A Resolution** Appointing the 2011 Absentee Ballot Board

**Whereas**, Minnesota Statutes Section 203B.121, subd.1 requires the town board, as the governing body of the town, to appoint a ballot board to process all absentee ballots returned to the town clerk for the town election scheduled to be held on Tuesday, March 8, 2011; and

**Whereas**, the ballot board must consist of election judges trained in the handling of absentee ballots, or staff trained as election judges; and

**Whereas**, even though only two members are required to meet whenever an absentee ballot needs to be processed, the ballot board must consist of at least the same number of members as the minimum number

of required election judges for the town election, which pursuant to Minnesota Statutes Section 204B.22 has been determined to be 3 for the March 2011 election for the Town of Scambler, and  
**Whereas**, the Town Board for the Town of Scambler has appointed its election judges for the March 2011 election as required by Minnesota Statutes Section 204B.21;

**Now, There Let It Be Resolved:** That the Town Board for the Town of Scambler hereby appoints the following election judges to serve as the ballot board required to perform all duties required in the processing of absentee ballots required under Minnesota Statutes Section 203B.121 and all other applicable statutes and rules:

Aldie Kelsven

Karen Hart

Chris Selvig

Steve Bakken

Dennis Carlblom

Bob Burgess

Philip Rotz

Frances Kerr

Les Rotz

**Be It Further Resolved:** That the Town Board of the Town of Scambler hereby authorizes any member of the ballot board to be compensated as required by Minnesota Statutes Section 203B.121, when said member performs any required duty of the ballot board.

Adopted by the Scambler Town Board, January 13<sup>th</sup>, 2011

Resolution was 2<sup>nd</sup> by Erling Opskar. Approved.

5-Year Road plan was discussed. There have been significant traffic pattern changes in Scambler Township with new developments being built, road upgrades coming and water issues. This 5-year road plan will be discussed again at the February Meeting.

Proposed 2012 budget was discussed. The Road and Bridge Construction line item may need to be increased. The board will wait until the February meeting to approve a proposed budget.

Sign checks and adjourn the meeting.

Next Meeting agenda items: Audit 2010 books; 5-yr road plan; 2012 budget discussion.

Submitted by Aldie Kelsven, Clerk