

## **PLANNING AND ZONING MINUTES**

### **September 11, 2007** Public Hearing for Derek and Jeff Cossette for a Variance

The planning and zoning committee held a public hearing for Jeff and Derek Cossette for a variance to build a garage house on September 11, 2007 at 8:00 p.m. Attending the meeting was Mike Ostbye, Stuart Restad, Dave Kerr, Gary Hart and Vicky Arntson with Chris Selvig absent. Mike Ostbye called the meeting to order and we started with the pledge to the flag.

Jeff Cossette explained why they were applying for a variance and what they were going to do. The property that was purchased had a dike which had let go and flooded the property and if the dike would not have broke this would not have been an issue because of the past history of the property. There used to be a house on the property and when that burned down there used to be a trailer house on the property. They would like to build a garage house that is 26x36 on this property and be able to live there year around. There is water, sewer and electricity already there and the sewer is only a few years old. There plan is to start the project as soon as they receive the permit and the project to be finished by Christmas of 2007.

It was decided that we need a site plan to the proposed building site and that it must be drawn to scale before a permit could be issued.

Mike Ostbye read the findings of fact that the planning board had done and then he called for more opinion from the public but there were no opinions from the public.

Mike Ostbye adjourned the public hearing.

Unapproved minutes

Vicky Arntson clerk

### **September 11, 2007 Planning and Zoning Minutes**

Attending was Mike Ostbye, Stuart Restad, Dave Kerr, Gary Hart and Vicky Arntson with Chris Selvig absent. Mike Ostbye called the meeting to order.

Gary Hart moved that we approve the variance and that it has met all the criteria for the application with a second by Dave Kerr and all approved.

The planning board recommends contacting the attorney on the Glacier Industry bond that was sent to the township.

Dave Kerr made a motion to approve the minutes as written with a second by Gary Hart and all approved.

Dave Kerr had followed thru on information that was received from Becker County on a proposed gravel pit. Dave Kerr talked with them and they will not be traveling on our gravel roads because they will be traveling north.

Unapproved minutes

Vicky Arntson clerk

### **August 23, 2007** Planning Board Minutes

The planning and zoning board held a meeting on August 23, 2007 with attendance of Mike Ostbye, Gary Hart, Stuart Restad, Dave Kerr and Vicky Arntson with Chris Selvig absent. Mike Ostbye called the meeting to order. Gary Hart moved to approve the minutes as corrected with a second by Dave Kerr and all approved.

Les Rotz presented the board with some information that he had received from Becker County on a gravel pit that is going to be placed in that county which will be close to our township line.

The board went through the conditional use permit for Evergreen Estates.

The board received an application for a variance from Jeff and Derek Cossette who would like to build a garage house on the property that used to belong to Clyde and Judy Hoadley. The water level has come up so in order for them to build a variance is being applied for to do the project.

The board went through section 4060.000 of the ordinance which states how to grant a variance, and section 4080 which states the requirements for a variance. The board will also put the definition of a variance and include it in the findings of fact also they will add 4060.030 in reference to the comprehensive plan.

1. The high water level makes this unique.
2. Because of the high water this property would not be able to be built on.
3. There will be no special conditions that will result from this.
4. There are no other dwellings in the quarter/quarter.
5. There is already a well, sewer, and electricity on the property from the prior owner and the new garage house will be placed in the same vicinity.

Stuart Restad moved as the planning board is in agreement with the variance application from Jeff and Derek Cossette because the request meets all the requirements we the board would like to move this to a public hearing with a second by Gary Hart and all approved.

The public hearing will be Tuesday September 11, 2007 at 7:00 p.m. with a planning board meeting to follow.

Stuart Restad moved that Dave Kerr contact Patty Swenson at Becker County to discuss the proposed gravel pit in Becker County and any potential impacts to Scambler Township with a second by Gary Hart and all approved.

Unapproved minutes

Vicky Arntson, clerk

## July 27, 2007 Special Meeting for Evergreen Estates

A special meeting was called to order at 8:25 p.m. after the public hearing for Evergreen Estates Conditional Use Permit Application for a Campground. Attending the meeting was Dave Kerr, Mike Ostbye, Gary Hart, Stuart Restad, Chris Selvig and Vicky Arntson. Mike Ostbye asked the board if anyone on the board felt that the conditional use permit application should not move forward and everyone on the board felt that it should move forward. The board went through and discussed the public concerns that were mentioned at the public hearing.

1. The board discussed and measured to make sure that the farthest cabin was within the 660 feet of the commercial zone.
2. The public access is for the public to access the lake and not just for the lake property owners.
3. The traffic on Hwy 9 can not be controlled by the township because it is a county hwy and we have no jurisdiction.
4. The planning board feels that they are not setting precedence in the township because each conditional use permit stands on its own merit.
5. We do not find anything that will change our minds on the conditional use permit application for Evergreen Estates Campground.
6. There was discussion on a storm shelter but after discussion there is no requirement to have one.

We will attach the conditions provided to use by Evergreen Estates campground regulations and attach these conditions also to the conditional use permit:

1. There will be no parking/storage allowed from October 1 to April 30.
2. A cabin will not exceed 504 square feet and a maximum deck size of 320 square feet.
3. A minimum lot size of 2000 square feet.
4. Any changes to the campground regulations provided to Scambler Township by Evergreen Estates will need to be brought to the planning and zoning board as it may require reapplication for conditional use.
5. The internal road to Evergreen Estates shall remain the responsibility of the owners of the property and not to the township.

Stuart Restad moved that the document provided to the planning and zoning board from Evergreen Estates dated June 7, 2007 provided as an attachment to there conditional use permit application which summarizes the pertinent sections of the ordinance 3100.000 to 3100.120 and there response to each section and having reviewed the document the planning and zoning board finds to be in agreement and it shall be the bases of our findings of fact for Evergreen Estates Campgrounds conditional use permit application with a second by Gary Hart and all approved. Chris Selvig moved that we pass on to the Scambler Town Board Resolution #2007-04 recommending approval of the conditional use permit application for Evergreen Estates/ 2EZEY Log Cabins LLC with a second by Gary Hart and all approved.

Unapproved minutes  
Vicky Arntson, clerk

## **May 22, 2007** Scambler Township Planning and Zoning Meeting

The planning and zoning committee held a meeting on May 22, 2007 at 7:00 p.m. with attendance being Mike Ostbye, Stuart Restad, Dave Kerr, Gary Hart, Chris Selvig and Vicky Arntson.

Gary Hart moved to approve the agenda and protocol with a second by Dave Kerr and all approved. Stuart Restad moved to accept the minutes as written with a second by Chris Selvig and all approved.

Public concerns: none  
Communications and bills: none  
Old Business: none

### New Business

Aggregate made a comment on the job that has been done with the ordinance; it had opened up the eyes of a lot of people to how things should be done in reclaiming the land. It was said that the mining operation that is done here in our township should be a showcase for Becker, Clay and Otter Tail County. It was also stated that it was nice to work with people and be able to cooperate on both sides. Aggregate brought forth a new mining plan for 2007 season, with discussion on both parties Stuart Restad moved that we approve the mining plan for the 2007 year with a second by Gary Hart and all approved.

Evergreen Estates was in to discuss the site permit and conditional use permit, there was discussion made on whether to issue a site permit or a conditional use permit. Gary Hart made a motion that we allow and approve the site permit for 1 year with no extensions of the site permit with a second by Stuart Restad discussion was made and all approved. We received from Evergreen Estates their conditional use permit application. We will meet on June 7, 2007 for purpose of the conditional use permit application.

There was some discussion made on an airport zone district. The city of Pelican Rapids has been thinking of { having a fly-in airport and that they also want to } building a hanger at the airport. There will be more discussion on this matter at a later date.

Discussion was made on a temporary approach permit to be able to move in a mobile home and then take the approach back out once the home is in. Discussion was also made on the Oberg approach and that we will send one more letter stating that it needs to be removed and if not it will be restored at there expense.

Meeting adjourned at 8:40 p.m.

Unapproved minutes

Vicky Arntson clerk Correction to the minutes {having a fly-in airport and that they also want to} this part should be deleted

## March 6, 2007, Planning and Zoning Meeting

Attending the meeting was Gary Hart, Stuart Restad, Dave Kerr, Mike Ostbye, Chris Selvig and Vicky Arntson. Mike Ostbye called the meeting to order at 7:00 p.m. Dave Kerr moved to accept the agenda and protocol for the evening with a second by Gary Hart and all approved. Chris Selvig moved to approve the minutes as written with a second by Stuart Restad and all approved.

The planning board went through the final review of the findings of fact for Pelican View Estates which Stuart Restad had put together and to make recommendations to there conditional use permit. Gary Hart made a motion to adopt the findings of fact for Pelican View Estates with a second by Chris Selvig and all approved. Chris Selvig moved to approve the resolution 2007-02 for Pelican View Estates with a second by Dave Kerr and all approved.

There was some discussion on Glacier Industries and it was noted that the town board is working on this.

The planning board went through the conditions to attach to the conditional use permit for Pelican View Estates but there may be more after the public hearing and or after the town board reviews.

Mike Ostbye called for the question if the planning board is in favor of the conditions discussed 1 no vote by Dave Kerr and Gary Hart, Chris Selvig, Mike Ostbye and Stuart Restad vote yes.

1. The township shall not accept any responsibility for road maintenance in the development.
2. Final site plan with housing site locations including set backs, shore land, commercial and agricultural zones and creek defined.
3. Water and sewage systems shall meet all county and state codes.
4. On entrance to development as per county specs.
5. Reasonable time table of construction times set by the town board.
  - A. Building sites in the commercial district is 12 total, must be completed within 10 years of the date of issuance of the conditional use permit.
  - B. If construction of all 12 units is not finished within 10 years site permits must be obtained for each additional unit up to a total of 12.
  - C. No site permits will be issued after 15 years from the date of issuance of the conditional use permit.

Dave Kerr asked for a poll vote on whether the board feels that they have all the documents asked for in the finding of fact for Pelican View Estates DGD LLP, voting yes were Mike Ostbye, Gary Hart, Chris Selvig, Stuart Restad, voting no was Dave Kerr who does not feel that they have the documents to support the section 2050.310 site plan 1-9 specifically #4 and 5.

There was discussion by the board about having an ordinance review every couple of years.

Discussion also made on the city and the bond issue for sludge application to the airport property.

Next meeting will be held on April 24, 2007 at 7:00 p.m.

Meeting adjourned

Unapproved minutes

Vicky Arntson

## **February 13, 2007**

The planning and zoning committee held a meeting on February 13, 2007 at 7:00 p.m. with attendance to the meeting being Mike Ostbye, Dave Kerr, Stuart Restad, Chris Selvig and Vicky Arntson and Gary Hart was absent.

Stuart Restad moved to accept the minutes as written with a second by Chris Selvig and all approved. Dave Kerr moved that we adopt the agenda with a second by Chris Selvig and all approved.

The sign ordinance is finished and to be passed onto the town board by resolution.

Glacier Industries is under advisement from the town board. The town board has asked for the attorney to advise them.

Stuart Restad moved to adopt Resolution 2007-01 with a second by Chris Selvig and all approved.

Jim Kaiser who represents Chuck Hayes came to the board to ask what kind of conditional use permit could he apply for, and also if he could apply for a variance.

The planning board has received the conditional use permit application along with the fee's for the 12 units in the commercial zone for Pelican View Estates. Discussion was made that we make sure we have our findings of fact done right for this conditional use permit. The board will meet on February 27, 2007 at 7:00 p.m. and everyone will come with ideas for the findings of fact for this conditional use permit. Once this is done the board will consult with an attorney to make sure the wording is correct and then we will meet again on March 6, 2007 at 7:00 p.m. Pelican View Estates has requested one site permit.

Chris, Lori and Josh West were also in to talk to the board for information on how to approach their idea of a campground or resort. It was determined to go with the campground idea and they will go by what is spelled out in the ordinance.

The meeting was adjourned. The next meeting will be on February 27, 2007 at 7:00 p.m.

Unapproved minutes

Vicky Arntson clerk

### **January 23, 2007**

On January 23, 2007 the planning and zoning board met to go through the proposed sign ordinance. Attending the meeting was Mike Ostbye, Dave Kerr, Stuart Restad, and Vicky Arntson. Absent were Gary Hart and Chris Selvig.

Stuart Restad moved to approve the agenda with a second by Dave Kerr and all approved. Dave Kerr moved to accept the minutes as corrected with a second by Stuart Restad and all approved. Correction was that Hayes was misspelled Haze.

The board started with the sign ordinance in 100.050 #3 No sign may be attached to a tree, #4 No sign maybe attached to an existing fence, pole or structure not owned by the person displaying the sign.

Discussion was made on Glacier Industries.

Stuart Restad is working on the filing system for permits for the Scambler Township planning and zoning board so it will be organized and easy to find information that any on is looking for.

Wayne Johnson will make the changes to the sign ordinance and send to the clerk to have copies made.

Unapproved minutes

Vicky Arntson Clerk

## **January 9, 2007**

Attending the meeting was Mike Ostbye, Dave Kerr, Stuart Restad, Gary Hart, Chris Selvig and Vicky Arntson. See attached sheet for public attendance.

Dave Kerr moved to approve the agenda for the evening with a second by Gary Hart and all approved. Gary Hart moved to accept the minutes from October 28, 2006 and December 5, 2006 with a second by Stuart Restad and all approved.

Jim Kaiser was in for some information on a piece of property belonging to Chuck Haze who has 13.3 acres located by the Lucky Lady Ranch. He came to get some information to be able to sell this property.

Don Solga has sent information to the township on the city sludge issue.

Pelican View Estates presented to the township an outlay of the plan for development by Zorbaz. The plan calls for 40 new units to be built with some being single story and two story homes. Cost of the homes would vary from \$400,000 to \$450,000 and that each home would have there own well. It is expected that in 2 years all the homes will be sold. The condo association will take care of all the mowing and snow removal. A silt fence shall be installed and a rain garden will be a gathering pool for rain water run storage. When we went through the ordinance we looked at sections 2080.050 and 2050.040. Mike Ostbye stated that the board sees no apparent reason why the conditional use should not apply to this commercial zone. Gary Hart's question was through findings of who regulates the ag land where the creek is? We will table this for now. There were many comments made from the public that this is a beautiful project.

Chris West was in to find out some information in regards to small cabins to be built for sale or possible rental units. It was suggestion that what he was talking about would fall under 3100.030 and that they should follow the instructions in that section.

Next meeting is planned for January 23, 2007 to do the sign ordinance.

Meeting adjourned

Vicky Arntson clerk

## **December 5, 2006**

## **October 28, 2006**

On October 28, 2006 the planning and zoning committee held a meeting for reorganizing. Attending was Mike Ostbye, Gary Hart, Chris Selvig, Stuart Restad and Vicky Arntson. Dave Kerr was absent.

Mike Ostbye moved to approve the minutes from May 2, 2006 with a second by Chris Selvig and all approved. Stuart Restad moved to accept the minutes from the June 26, 2006 meeting with a second by Gary Hart and all approved.

Stuart Restad brought to the attention of the board about towers and that they are not regulated in the ordinance.

Stuart Restad moved that the chair person be Mike Ostbye, vice chair person be Chris Selvig, Gary Hart is the treasurer and Dave Kerr is secretary with a second by Chris Selvig and all approved.

Mike Ostbye will take care of the meeting notices to be placed in the Pelican Press. The clerk will only take minutes when the planning committee calls.

Meeting adjourned

Vicky Arntson clerk

## **March 21, 2006**

On March 21, 2006 the planning and zoning committee met at Stuart Restad Repair. Attending the meeting was Gary Hart, Dave Kerr, Chris Selvig, Stuart Restad and Vicky Arntson. Mike Ostbye was absent.

Dave Kerr made mention that we were to do findings of fact for the conditional use application for Aggregate Industries. Findings of Fact were sections 4050.000 and 4050.010 from our zoning ordinance.

Stuart Restad conducted the meeting in the absents of Mike Ostbye.

We completed the amendment sheet for the ordinance. Chris Selvig left early. Gary Hart made a motion to approve the minutes with a second by Dave Kerr and all approved.

Dave Kerr made a motion to adjourn the meeting with a second by Gary Hart and all approved.

Unapproved Minutes

Vicky Arntson, clerk

## **MARCH 6, 2006**

The planning and zoning committee held a meeting on March 6, 2006 at Stuart Restad Repair. Attending the meeting was Dave Kerr, Chris Selvig, Gary Hart, Stuart Restad and Vicky Arntson with Mike Ostbye absent. The clerk called the meeting to order, Dave Kerr moved to accept the minutes as written with a second by Gary Hart and all approved. Discussion was made on the matter for the City of Pelican Rapids for biosolid deposit. Two letters were sent to the city in response to this matter. Discussion was also made on if commercial and municipal waste deposit was different and at a later date the planning board will look at the slug part of the ordinance.

Old Business: The application for aggregate industries was discussed. See attached sheet for attached conditional requirements on the conditional use permit. After having met the requirements of the gravel and mining section of the Scambler Township Ordinance the permit shall be granted with these conditions.

1. The final elevation of 165<sup>th</sup> avenue in the mining area will be determined by the town board.
2. The hours of mining operations will be allowed to be extended beyond the limits of the Scambler Ordinance contingent on the approval of nearby residents and or the Scambler Town Board.
3. Residential and sample wells shall be tested bi-annually with the results sent to the residents and the town board.
4. Perimeter slopes shall not exceed a 4 to 1 ratio.
5. Aggregate Industries shall establish an escrow account as per section 3200.160 in the amount of \$5000.00 to cover incidental administrative expenses.
6. A performance bond in the amount of \$1,000,000.00 is to remain in place for a maximum of 20 years or less at the discretion of the Scambler Town Board.
7. All products leaving the Scambler Pit either by conveyor or truck shall be scaled with a daily tally sheet.
8. Scale tickets will be delivered to the clerk prior to the monthly Town Board meetings.
9. Gravel Tax contingent on the decision of the County Board.

A performance bond of 1 million dollars will be required to remain in place for a maximum of 20 years or less at the town board's discretion.

Note to town board to extend the moratorium for farm storage buildings until July 15, 2006.

Gary Hart moved to recommend to the town board the application provided by Aggregate Industries for approval with the exceptions as noted seconded by Stuart Restad and all approved.

Gary Hart moved to recommend the town board approve the Aggregate Industries Conditional Use Application dated February 10, 2006 along with the enclosed exceptions from the Planning and Zoning Board with a second by Stuart Restad and all approved.

Gary Hart moved to adjourn the meeting with a second by Dave Kerr and all approved.

Next meeting March 21, 2006 at 7:00 p.m. at Stuart Restad Repair.

Unapproved minutes

Vicky Arntson, clerk

## **January 19, 2006**

The planning and zoning committee held a meeting at Stuart Restad Repair on January 19, 2006. Attending the meeting was Mike Ostbye, Dave Kerr, Stuart Restad and Vicky Arntson. Absent were Gary Hart and Chris Selvig. Dave Kerr moved to accept the protocol and agenda for the evening with a second by Stuart Restad and all approved. Stuart Restad moved to accept the minutes as written with a second by Dave Kerr and all approved. Discussion began with the City of Pelican Rapids. A letter was sent to them requesting a map on where they were going to deposit slug in relationship to the well and the wetlands. There was no response yet. The sign ordinance was next. Section 3030.000 will be removed from the Scambler Township Ordinance and we will clean up the rest of the ordinance pertaining to signs. We will also check page breaks, widen margins and put the introduction on one page. We will also add the definitions to the ordinance. Section 2020.025 will be a new section Signs and Billboards in the Agricultural Preservation District. The meeting was then recessed and will reconvene at a later date when the proposed sign ordinance is completed and ready for more discussion.

Vicky Arntson clerk

The meeting was reconvened on February 16, 2006 at Stuart Restad Repair. Attending the meeting was Dave Kerr, Stuart Restad, Gary Hart and Vicky Arntson. Mike Ostbye and Chris Selvig were late. Guests were Peggy Eldivick and Bob Bieragal for Aggregate Industries. Peggy Eldivick was concerned that her sign on Hwy 9 would have to be removed if the sign ordinance was to be adopted. It was suggested that the proposed sign ordinance's superseding affect needed to be changed. Aggregate Industries attended the meeting in regards to their conditional use permit application. The Environmental Impact Study was approved by the board and on March 14, 2006 the County Board may approve the EIS. Aggregate is asking for the permit to be done in Mid March. Question on the Ordinance restrictions on working hours, it was mentioned that Becker County has no restrictions on that issue. Dave Kerr asked to have a belt scale and that every truck would have a scale ticket. Other questions of concern were dust control of the truck dust, and on the bond issue. Aggregate thought that they would probably be mining in Scambler Township for approximately 4 to 7 years.

On March 16, 2006 there will be a meeting on Gravel Tax.

Gary Hart made a motion to recommend to the Town Board the proposed sign ordinance and that the Planning and Zoning Board recommends the adoption of this Sign Ordinance, seconded by Dave Kerr, called for the vote, it was unanimous. All approved.

## **December 15, 2005**

On December 15, 2005 the Planning and Zoning Committee held a meeting at the Scambler town hall at 7:00 p.m. Attending the meeting was Mike Ostbye, Gary Hart, Stuart Restad, Chris Selvig, Dave Kerr and Vicky Arntson. Mike Ostbye called the meeting to order and Dave Kerr moved to accept the agenda and protocol with a second by Stuart Restad and all approved. Gary Hart moved to accept the minutes as written with a second by Chris Selvig and all approved.

Don Solga called to ask about the bond issue. We will send a letter requesting more information from the city on where they will dump the sludge in relationship to the well, wetlands, and buildings.

We discussed sign and we will review the changes at our next meeting.

Gary Hart moved to adopt the definition of a wetland defined as: A wetland is defined by presence of (a) hydric soils, (b) surface or subsurface hydrology, and (c) hydrophytic vegetation (Minnesota Rules, part 8420.0110, subpart 52). Wetlands are delineated using procedures in the 1987 U.S. Army Corps of engineers Wetlands Delineation Manual. Seconded by Chris Selvig and all approved.

Next meeting will be held on January 19, 2006 at Stuart Restad Repair and we will finalize the sign and storage issue and will send recommendations to the town board.

Unapproved minutes

## **November 17, 2005**

The planning and zoning committee held a meeting on November 17, 2005 at the Scambler Town Hall at 7:00 p.m. attending the meeting was Mike Ostbye, Dave Kerr, Gary Hart, Chris Selvig, Stuart Restad and Vicky Arntson. See attached sheet for public attendance. Stuart Restad moved to accept the agenda and protocol with a second by Chris Selvig and all approved. Gary Hart moved to accept the minutes as written, seconded by Dave Kerr and all approved.

Discussion on Eric Howard's place he has too many vehicles in the line of site for neighbors and it is in violation of our nuisance ordinance. We will contact him until December 3, 2005 to take care of this matter or we will have to take action.

Aggregate industries brought forth a ruff draft of there conditional use application and will bring the final draft to the zoning board's February meeting to be ready for the impact study to be

done in March and then possible to have it done shortly there after.

There was many questions asked of Aggregate Industries and they answered and that they are assuring the board that they will use the good neighbor policy.

City of Pelican Rapids brought to the board a sludge application and we will look at this and will be in communication with them and we would like to know the quantity and the composition make up of the sludge.

Ron Wical was in to talk to us about signs. He has a sign business.

Discussion was made on home based business.

Next meeting we will discuss signs and wetlands and the next meeting will be held on December 15, 2005 at 7:00 p.m.

We reorganized the planning board and are as follows: Mike Ostbye Chair, Chris Selvig vice Chair, Stuart Restad Treasurer.

The planning board wishes to pass on the definition of a storage building to the town board.

Definition for dwelling is a dwelling must be permanently a fixed to the ground and must have an approved sewer, water and electricity provided by a utility. We will place this in section 2020.040 #2

Meeting adjourned

Unapproved minutes

## **October 20, 2005**

The Scambler planning and zoning committee held a meeting on October 20, 2005 at the Scambler Town Hall; start time was 7:05. Attending the meeting was Mike Ostbye, Dave Kerr, Chris Selvig, Gary Hart, Vicky Arntson and Stuart Restad was late.

Dave Kerr made a motion to adopt the agenda and protocol with a second by Gary Hart and all approved. Gary Hart made a motion to accept the minutes as written with a second by Chris Selvig and all approved.

Mike Ostbye said that the board members should read the entire ordinance and then we should clean up some of the language.

There was a very long discussion on storage buildings, and on where they should be located in the township. The ordinance already has requirements for the storage buildings and that they must be located with in the commercial district. [Section 2020.030 point 8]

Suggestion for other storage buildings: Non-farm storage buildings are prohibited in the agriculture preservation district unless they are on or adjacent to the property owners dwelling parcel. We would define dwelling then as: dwelling a dwelling must have an approved sewer, water and electricity provided by a utility.

On our next meeting we will discuss dwelling and review the ordinance language and clean it up. The part of signs needs to be in all locations in the ordinance where it is needed. We will also reorganize the planning board.

Next meeting will be held on November 17, 2005 at 7:00 p.m.

Unapproved minutes

June 21, 2005

Attending the meeting was Mike Ostbye, Dave Kerr, Stuart Restad Gary Hart, Chris Selvig and Vicky Arntson. Mike Ostbye called the meeting to order at 7:00 p.m. Stuart Restad moved to accept the protocol and agenda with a second by Dave Kerr and all approved. Dave Kerr would like to see the removal of Paul Gubrud's name off the planning board minutes. Dave Kerr moved to accept the minutes as written with a second by Chris Selvig and all approved.

Finding of Facts for Richard Herbrandson driveway approach off of 205th ave.

Finding of Facts on the development on Sand Lake.

Developer has supplied a driveway to the service road for each lot.

The ordinance states to restrict the number of driveways to a township road

His request does comply with section 3040.000 line of sight is o.k.

Stuart moved that we grant Mr. Herbrandson to put in a driveway to access his property from 205th ave. seconded by Chris Selvig. Mike Ostbye called for the vote: yes vote was Chris Selvig, Gary Hart, Stuart Restad; No vote was Dave Kerr and Mike Ostbye. The motion passed.

Old Business:

Nuisance ordinance change subdivision 4 to 3. Gary Hart moved that we recommend the town board to adopt the nuisance ordinance a written with a second by Dave Kerr and all approved.

Stuart Restad moved that we forward the resolution #2005-02 for the Scambler Township Nuisance Ordinance to the town board with the planning and zoning board's approval seconded by Gary Hart and all approved.

Dave Kerr met with aggregate industries on June 2, 2005 Dave reported on the meeting.

Meeting adjourned

Unapproved minutes

April 19, 2005

The planning and zoning committee held a meeting on April 19, 2005 at 7:00 p.m. Attending

was Chris Selvig, Dave Kerr, Stuart Restad and Vicky Arntson. See attached sheet for public attendance. Stuart Restad was late. Stuart Restad called the meeting to order. Dave Kerr made a motion to accept the minutes as written with a second by Chris Selvig and all approved.

Old business: Portable sign is still there on.

Pelican Hills Park conditional use:

Dave Kerr made a motion to adopt Resolution #2005-01 form to recommend or denial of conditional use applications with a second by Chris Selvig and all approved.

Conditional Use:

4030.000

4030.010 The planning board looked at this section and found no problems.

4030.020 The planning board looked at this section and found no problems.

4030.030 # 1,2,3,4,5,6,7,8,9 The planning board looked at this section and found no problems.

2050.040 Commercial /Industrial Lots #5, 6, The planning board looked at this section and found no problems.

2050.060 Ingress and egress The planning board looked at this section and found no problems.

2050.090 #2 The planning board looked at this section and found no problems.

All conditions that applied to residential housing in the agricultural preservation district will apply. Attachments: The residence shall not be used for routinely conducting campground business with the public.

Dave Kerr made a motion to forward the Resolution #2005-1 for Pelican Hills Park to the town board with the planning and zoning board's approval, seconded by Chris Selvig and all approved.

Mention to the town board to have the town board and planning board members volunteer to go through and organize the file cabinets.

Next agenda:

Becker County Environmental review board

Nuisance ordinance

Review of present applications and permit forms

Dave Kerr moved to adjourn the meeting with a second by Chris Selvig and all approved.

Unapproved minutes

March 22, 2005

The Planning and Zoning Committee held a meeting on March 22, 2005 at 7:00 p.m. at the Scambler Town Hall. Attending the meeting was Mike Ostbye, Dave Kerr, Chris Selvig, Stuart Restad and Vicky Arntson. Mike Ostbye called the meeting to order at 7:00 p.m. Stuart Restad moved to accept the protocol and agenda with a second by Dave Kerr and all approved. Stuart Restad moved to accept the minutes as written with a second by Chris Selvig and all approved. Dave Kerr reported that he will start having meetings with Aggregate Industries with the first meeting starting on March 30, 2005.

Pelican Hills Park: Len Thompson would like to build a house at Pelican Hills Park located about 70 yards north of the storage shed. The approach is already there and the shell of the home will be done by freeze-up and hoping to move in come spring. The board agrees that a house on the property is ok to build. The property is conditional use.

Stuart Restad Repair: 24x64 addition to repair shop, the building was permitted as an agricultural shop. This was a home-based business in 1980.

Attachments: a condition attachment will be screening with trees. 1 row of fast growing trees and 2 other types of trees on the east side, a wall screening will be placed on the south side  
Finding of Fact:

2020.030 #5 and #12 Agricultural Preservation District

4030.010 Conditional Uses – General Provisions

4030.020 Conditional Uses- Applicability

4030.030 Criteria for Granting Conditional Uses #2,3,4,5,6,7,

4080.010 Application #3 a,b,c,1,2,3,4,d,e.

Attachments will be:

The signs will meet all regulations.

Screening of vehicles with 1 row of hybrid trees and 2 rows of any other variety of trees east of car storage area and screening on south side as visibility permits

Signage will meet all applicable township specs.

Completion of all attached conditions will be met by September 1, 2005.

Long term road plan: Stuart Restad moved that we turn over the long term road plan back to the town board with a second by Chris Selvig and all approved.

Dave Kerr made a motion to recommend to the town board to accept Stuart Restad's conditional use application with attached conditions. Seconded by Chris Selvig and all approved.

Next meeting will be held April 19, 2005 at 7:00 p.m.

Unapproved minutes

February 15, 2005

On February 15, 2005 the Scambler Planning and Zoning Committee held a meeting at 7:00 p.m. Attending was Mike Ostbye, Paul Gubrud, Stuart Restad, Dave Kerr, Chris Selvig and Vicky Arntson. See attached sheet for public attendance. Mike Ostbye called the meeting to order at 7:00 p.m. Stuart Restad moved to accept the agenda and protocol for the evening with a second by Paul Gubrud and all approved. Stuart Restad moved to accept the minutes as written with a second by Dave Kerr and all approved.

The Planning and Zoning Committee received an application for conditional use site permit from Brent Jenkins. The permit was discussed in great length. The name on the conditional use is for the Lucky Lady Ranch LLC. Brent Jenkins is one of the applicant's names on the permit. Findings of fact in determining the conditional use were:

Does it meet the goals of the comprehensive plan? {000.010 1&2}

We the committee has reviewed the goals and has found no conflict.

Does it meet the objectives and policies? {000.020}

We the committee has reviewed this section and feels it meets all the criteria in the comp plan summery.

We the committee would like to see a condition placed on the permit stating that all items be place inside and not standing outside.

Agricultural Preservation {2020.030 #8}. We as a board feel that this permit meets all the requirements.

Procedure meeting requirements {4020.020 #2}. We as a board are recommending the buildings be drawn to scale when being presented to the town board and for the public hearing. Conditional Uses {4030.000}. We as a board reviewed this section and found nothing to be contrary to this section.

Application {4080.010}. We as a board reviewed this section and found nothing contrary to this section.

Conditions that we would like to see on the permit are as follows: 1} no outdoor storage, 2} attach a 5 year time frame for completion of additional buildings, 3} after 5 years subject to review by the planning board.

Chris Selvig made a motion to recommend to the town board to write the notice for the public hearing and have the Lucky Lady Ranch LLC mail the same notice to the land owners that are required to receive this letter with a second by Stuart Restad and all approved. Mail a copy of the minutes to Lucky Lady Ranch LLC 26271 Ottoson Road Detroit Lakes Minnesota 56501.

Dave Kerr reported no meetings with Aggregate.

Road inventory

Dave Kerr talked to Becker Counties road engineer John Cousins. We talked about traffic count, safety, and road conditions. Chris Selvig made mention that there is a class coming up on how to establish long range road planning. Paul Gubrud made a Scambler Township Road Analysis sheet and we will use this sheet for our Road Analysis drive in April.

The next planning meeting will be held on March 22, 2005 at 7:00 p.m. at the town hall.

Meeting adjourned – unapproved minutes

January 18, 2005

#### Call To Order

Chairman Mike Ostbye called the meeting to order at 7:10 PM with Dave Kerr, Chris Selvig, Stuart Restad, and Paul Gubrud present. A special welcome was extended to Chris Selvig as the newest member.

#### Approval of Agenda

Motion by Dave Kerr, second by Paul Gubrud, and unanimously carried to approve the Planning & Zoning Agenda of January 18, 2005.

#### Approval of Minutes

Motion by Stuart Restad, second by Dave Kerr, and unanimously carried to approve the Planning & Zoning Minutes of December 16, 2004.

#### Communications and Bills

Stuart Restad reported that he had a response from a representative of Olive Bratlie concerning the removal of the abandon trailer house on her property. They indicated they were willing to comply with the request and clean up the property by June 30, 2005.

#### New Business (1)

Bruce Qvammen presented his proposal to develop lots in section 36 on the northwest side of Sand Lake. This proposal would require a permit to build an approach on 470<sup>th</sup> street with a non-dedicated driveway and cul-de-sac on the east side serving two lots. The proposal would also require the building two approaches, one on 470<sup>th</sup> street and one on 205<sup>th</sup> avenue to make a thruway of approximately 1650 feet serving seven lots. Furthermore the proposal would be for the removal of an existing approach on 205<sup>th</sup> avenue. Discussion was held concerning a safe line of sight and the potential need for culverts. Mr. Qvammen indicated that this would all be planned as appropriate by his design engineer.

Stuart Restad made a motion to issue a permit to build two approaches on 470<sup>th</sup> Street, one on 205<sup>th</sup> Avenue, and remove the existing approach on 205<sup>th</sup> Avenue, second Dave Kerr, all approved.

#### New Business (2)

Stuart Restad presented a petition to the township from a group of landowners on the south side of Sand Lake requesting that the township accept Sand Lake Road for township maintenance. It was felt by the Planning and Zoning Commission that this issue needs to be brought to the next Town Board meeting as only they have the authority to act on it. The P&Z recommends that the Town Board deny the petition based on §6.1,13 of the Scambler Road Policy and Standards and respond to the petitioners by registered mail.

#### Reports

Dave Kerr reported that there has been no activity concerning the environmental impact statement meetings for the Aggregate Industries proposal in section 5.

#### Old Business (1)

The road mileage numbers were partially collected for updating Section 9, Scambler Roads Inventory, to be done by Paul Gubrud.

It was decided that plans for long-term road improvements would be based on the following criteria:

1. Usage numbers
2. Number of residents abutting the road.
3. School bus usage
4. Public safety
5. Heavy truck usage
6. Existing condition
7. Maintenance cost
8. Traffic pattern

Paul Gubrud will establish a matrix worksheet to aid in assessing these criteria.

Chris Selvig will contact the Ottertail County Engineer to ask what criteria the county uses.

Discussion was held about traffic counters. Les Rotz reported that the Ottertail County Highway Department would conduct a one-counter survey for one week for \$200, with a two-counter survey being slightly more.

Next Meeting

February 15, 2005 at 7:00 PM at the town hall.

Meeting adjourned at 8:50PM

Unapproved minutes

Respectfully submitted by Paul Gubrud, acting secretary.

December 16, 2004

On December 16, 2004 the planning and zoning committee held a meeting at 7:00 p.m. Attending was Mike Ostbye, Paul Gubrud, Stuart Restad, Dave Kerr and Vicky Arntson. See attached sheet for public attendance. Mike Ostbye called the meeting to order.

Paul Gubrud made a motion to approve the minutes as written with a second by Dave Kerr and all approved.

Stuart Restad reported on the Weigsheid's trailer house which had burned and also a trailer house that had burned at the Olive Bratlie residence. He sent the both letters to have there property cleaned up by June 30, 2005. Stuart Restad also reported that Charles Kvarre was in violation of our ordinance with an approach in the wrong place for visibility purposes. A letter will be sent to Charles Kvarre pending on discussion with Paul Gubrud and Dave Kerr. Discussion was made on a permit for Cindy Nelson for a garden shed.

Wayne Johnson will talk to the county about putting our ordinance on the county website.

Dave Kerr reported that there have been no meetings scheduled for Aggregate.

New Business:

Stuart Restad made a motion that we recommend to the town board that a letter be written to the residents and land owners of Scambler Township informing them that there are ordinance's in place concerning building, signing, roads, ect., and if the residents have any questions to contact the Zoning Administrator. Included in the letter will be the Zoning Administrator's address and phone number, seconded by Dave Kerr and all approved.

Long Range Road Maintenance Improvement Plan:

1. Have roads measured for exact length.
2. Find out which roads are shared roads.

Paul Gubrud will take the roads north of hwy 34 and west of hwy 9, Dave Kerr will take the east side of hwy 9 to sand lake, and Stuart Restad will take east of hwy 34 and every thing west of 205<sup>th</sup> ave.

Next meeting we will discuss criteria for the roads:

1. Develop criteria for road improvements
2. Basis for improvements
3. Inventory of all roads.

Next meeting is scheduled for January 18, 2005 at 7:00 p.m.

Unapproved minutes

October 28, 2004

On October 28, 2004 the Planning and Zoning Committee met for there meeting. Attending was Mike Ostbye, Paul Gubrud, Wayne Johnson, Dave Kerr, Stuart Restad and Vicky Arntson. Dave Kerr arrived late. Stuart Restad moved to approve the minutes from May 14, 2004 with a second by Wayne Johnson and all approved. Stuart Restad moved to approve the minutes from October 7, 2004 with a second by Wayne Johnson and all approved.

Wayne Johnson reported on DSL and phone line. Wayne Johnson also reported on the cost that Cormorant Township had in saving the town hail. Stuart Restad reported on who was Glacier Industries. The town board will have to bill Aggregate Industries for any administrative costs.

Discussion was made on how Stuart Restad will be paid for his time. Rules for the administrator will be to physically look at each and every site and will keep necessary documents and log all activity.

Paul Gubrud moved that the Planning Committee recommend strongly that the Town Board contact the Otter Tail County Commissioners requesting that they adopt an aggregate tax in accordance with the Minnesota Law Minnesota Statue 298.75 with a second by Wayne Johnson and all approved.

Paul Gubrud made a motion to deny Wayne Johnson's letter of resignation with a second by Stuart Restad. Discussion was made. Stuart Restad rescinded his second and Paul Gubrud amended his motion. Paul Gubrud made a motion to accept Wayne Johnson's resignation with a second by Stuart Restad, Mike Ostbye called for the vote Paul Gubrud yes, Stuart Restad yes, Dave Kerr yes, Mike Ostbye no, motion passed.

Paul Gubrud made a motion that the planning commission requests that the town board appoint one town board member to sit on the planning commission to facilitate communication between the two groups with a second by Dave Kerr and all approved.

Board of Officers for 2004-2005 Chairman: Stuart Restad nominated Mike Ostbye for the chairman seconded by Paul Gubrud and all approved. Vice Chair: Stuart nominated to have Paul Gubrud for the Vice Chair position with a second by Dave Kerr and all approved. Treasurer: Dave Kerr nominated Stuart Restad for the treasure position with a second by Paul Gubrud and all approved.

Meeting adjourned

Unapproved minutes

## Planning and Zoning Committee Minutes

October 7, 2004

Mike Ostbye called the meeting to order at 7:10 p.m. Attending was Mike Ostbye, Dave Kerr, Stuart Restad, Wayne Johnson and Vicky Arntson. Paul Gubrud was absent. See attached sheet for public attendance.

Stuart Restad talked to us about the meeting with Aggregate Industries, Rollag Area Environmental Review and Becker County. We will ask to have any information or reports be published in the Pelican Press.

Stuart Restad will check on who will pay for our representative. Wayne Johnson made a motion to have Dave Kerr be appointed as Scambler's Planning Board Representative to the BCERB Board with Stuart Restad and Wayne Johnson as alternates. Seconded by Stuart Restad and all approved.

Scambler Township concerns:

1. What are their plans for reclamation?
2. What is it going to look like they pull out of there?
3. Noise, dust and site pollution
4. How are they going to handle the traffic?

Our next meeting will be October 28, 2004 at 7:00 p.m. This will be our organizational meeting and our next meeting to follow will be December 16, 2004 at 7:00 p.m. and this meeting will be a general meeting.

As a unanimous decision the planning board is requesting the town board have a telephone and DSL access be placed in the town hall building.

Meeting adjourned

Unapproved minutes

## Planning and Zoning Minutes

May 14, 2004

Mike Ostbye called the meeting to order at 7:10 p.m. Attending was Mike Ostbye, Dave Kerr, Stuart Restad, Vicky Arntson, Wayne Johnson and Paul Gubrud. See attached sheet for public attendance. Wayne Johnson moved to approve the assigned agenda and protocol with a second by Dave Kerr and all approved. Wayne Johnson moved to accept the minutes as written with a second by Stuart Restad and all approved.

Dave Kerr made mention on the States exotic animal ordinance law. He would also like a clarification on the 300 foot buffer zone.

Arnie Cox would like to know why section 26 was completely removed with no option to rezone. Arnie does not agree with this at all especially after there was 37 meetings were held. He would like this explained and than the ordinance put to rest. Arnie wants this to reflect that this was at the request of Les Rotz. Arnie also feels that this is not legal.

The Planning Board Wants To Know;

1. Buffer Zone
2. Who owns the buffer zone?
3. How are buffer zones to be addressed between adjacent plats? Is it 300 feet or 600 feet?
4. What can the 300 foot buffer zone be? Can it be commercial or residential?
5. Does the buffer zone mean 300 feet from an existing residence?

Wayne Johnson made a motion to give these questions to the town board for clarification with a second by Paul Gubrud and all approved.

Arnie Cox asked if he needed a permit for his yard sale on Labor Day Weekend and the planning board suggested that he ask the town board.

We had some discussion on the town hall.

Wayne Johnson moved that we request the town board to find volunteers to research the cost to renovate the present town hail and bring it up to state standards and the research the cost of a new building. Seconded by Dave Kerr and all approved.

Wayne Johnson made a motion that we have no meetings until after Labor Day seconded by Stuart Restad and all approved.

Next meeting will be after Labor Day unless directed by the town board. Meeting adjourned

Unapproved minutes

## PLANNING AND ZONING MINUTES

April 6, 2004

On April 6, 2004 the planning and zoning held a meeting. Attending was Paul Gubrud, Dave Kerr, Wayne Johnson, Stuart Restad, Mike Ostbye, and Vicky Arntson. See attached sheet for public attendance. Mike Ostbye called the meeting to order at 7:00 p.m. Wayne Johnson moved to adopt the proposed agenda and protocol with a second by Stuart Restad and all approved. Wayne Johnson moved to accept the minutes as written with a second by Dave Kerr and all approved.

### New Business

The question about 40,000 square feet for a lot or 2 1/2 acres for a lot was discussed. Wayne Johnson moved that in section 3500.040 that we change the 40,000 square feet to 2 1/2 acres with a second by Paul Gubrud. Discussion was made and Mike Ostbye called for the vote Stuart Restad yes, Wayne Johnson yes, Paul Gubrud yes, Dave Kerr no, motion was carried. Wayne Johnson moved that in 3500.040 in #3a change to 200 feet and in #3b change to 200 feet with a second by Paul Gubrud, all approved. Paul Gubrud made a motion that in 3500.070 #4a change the word center line to right-of-way with a second by Wayne Johnson, and all approved. Paul Gubrud made a motion to replace 3500.110 through 3500.230 with 3500.100 1. Advertising signs are prohibited. 2. Business signs shall be limited to one 10 foot square and all other signs are prohibited. Dave Kerr seconded and Mike Ostbye called for the vote, and all approved. We will place advertising signs and business signs into the definitions of the proposed ordinance. Livestock: Any animal or poultry or other fowl except dogs and cats.

We will reconvene on April 8, 2004 at 7:00 p.m.

April 8, 2004 the meeting was reconvened with Paul Gubrud, Dave Kerr, Wayne Johnson, Stuart Restad, Mike Ostbye and Vicky Arntson present. See attached sheet for public attendance. The meeting reconvened at 7:00 PM. We went through the proposed ordinance to make changes. Wayne Johnson made a motion that in 2040.060 Lot Development #6: That there shall be a maximum of 32 single family dwellings in the residentially zoned areas in any given section with a second by Stuart Restad and all approved:

Wayne Johnson moved that we forward the proposed ordinance to the town board as written with a second by Dave Kerr and was approved by everyone.

Meeting was adjourned at 8:45 p.m.

Unapproved minutes

## PLANNING AND ZONING MINUTES

March 25, 2004

On March 25, 2004 at 7:00 p.m. the Scambler Planning and Zoning Committee held a meeting. Attending was Mike Ostbye, Dave Kerr, Paul Gubrud, Stuart Restad, Wayne Johnson and Vicky Arntson. See attached sheet for public attendance. At 7:00 p.m. Mike Ostbye called the meeting to order with all members present. Wayne Johnson moved to accept the proposed agenda and protocol with a second from Stuart Restad, and all approved. Wayne Johnson made a motion to have Paul Gubrud as vice chair for the planning and zoning committee with a second by Stuart Restad, and all approved. Wayne Johnson moved to accept the minutes as printed with a second from Stuart Restad, and all approved.

Arnie Cox commented on our agenda that it was nice to see an agenda that the public could follow and know what will be on the meeting for discussion.

We will table our building code for now. Wayne Johnson presented the board with information on building codes.

In section 3500.040 #3 we will add a D. 30,000 square feet shall not be subject to flooding.

Stuart Restad moved to no more than 32 single family dwellings outside of the Shore land Management District with a second by Wayne Johnson, and all approved.

Our next meeting is scheduled for April 6, 2004 at 7:00 p.m. Meeting adjourned at 9:10

PM

Unapproved minutes

## PLANNING AND ZONING MINUTES

March 11, 2004

On March 11, 2004 the planning and zoning board held a meeting at 7:00 p.m. Attending was Mike Ostbye, Dave Kerr, Dave Lysne, Wayne Johnson, Stuart Restad and Vicky Arntson. See attached sheet for public attendance. Mike Ostbye called the meeting to order. Wayne Johnson moved to accept the protocol and agenda for the evening, seconded by Stuart Restad, all approved. Wayne Johnson moved to accept the minutes as presented, seconded by Dave Kerr, all approved.

We started with Public Building Standards. We will look up the state statute that mandates a handicap accessible voting machine, and also a sign for handicap parking. Wayne Johnson will call the county attorney and see what the county codes are for the public building standards.

Dave Lysne told the board that he was resigning from the planning and zoning committee. Dave Lysne left the meeting at 7:45 p.m. Dave Lysne made a suggestion that Paul Gubrud should replace him.

Wayne Johnson moved to table the procedures for zoning amendments, seconded by Dave Kerr, all approved.

Discussion was made on adopting a building code but we will research the state building code.

Wayne Johnson made a motion we recommend to the town board that they adopt the Minnesota State Building Code for Residential dwelling and Commercial Building, New Construction and Remodeling, second by Dave Kerr, discussion was made and all approved.

Our next meeting will be held on March 25, 2004 and we will start with procedures and 3500.040 Residential District.

Meeting adjourned at 9:00 p.m. April 6, 2004 will be the following meeting after the March 25, 2004 meeting.

Unapproved minutes

## Planning and Zoning Minutes

February 24, 2004

On February 24, 2004 Planning and Zoning held a meeting at 7:00 p.m. with all board members present. See attached sheet for public attendance. Mike Ostbye called the meeting to order at 7:00 p.m. Wayne Johnson moved to accept the protocol and the agenda for the evening, seconded by Stuart Restad, all approved. Stuart Restad moved that our minutes reflect the time our meeting convened and what time our board members arrived for the meeting and also what time our meeting adjourned, seconded by Wayne Johnson, all approved,

Meeting started at 7:00 p.m. with all members present. Wayne Johnson moved to accept the minutes as corrected, seconded by Stuart Restad, all approved. [Correction being Dave Lysne arrived at 7:10 p.m. instead of being late]

Stuart Restad talked about having an exotic animal ordinance. Mike Ostbye summarized the town board meeting. Wayne Johnson reported on a joint town hall and that he had spoke to Merle Miller. Wayne Johnson moved that we table the joint town hall issue for now, seconded by Dave Kerr, all approved. Charles Kvare asked us to get an estimate on upgrading our building.

Wayne Johnson wrote a definition for exotic animals. We will place it in the proposed ordinance as 1080.040 Exotic and Non Domestic Animals. This is how it should read:

Non-Domestic Animals: Any mammal or rodent for which there is an open hunting or trapping season anywhere in North America.

Exotic Animals: Any animal that has its common name listed by the U.S. Fish and Wildlife Service as threatened or endangered. Felines that weigh over 25 pounds, birds that weigh over 50 pounds, venomous snakes, snakes over 3 feet in length, non-human primates or any animal Genus camelus. Ordinance: Exotic and Non-Domestic Animals:

The keeping, breeding, rearing or harboring of any exotic or non-domestic animal as defined in this ordinance is prohibited in Scambler Township.

The next item that the board moved onto was subdivisions. We had some discussion and we will continue it on our next meeting which will be March 11, 2004 at 7:00 p.m.

Meeting adjourned at 9:00 p.m.  
Unapproved minutes

## Planning and Zoning Minutes

February 4, 2004

On February 4, 2004 the planning and zoning committee held a meeting. Attending was Mike Ostbye, Dave Kerr, Wayne Johnson, Stuart Restad, Vicky Arntson, and Dave Lysne came late. Mike Ostbye called the meeting to order. Wayne Johnson moved to accept the proposed protocol and agenda, seconded by Dave Lysne, all approved. Wayne Johnson moved to accept the minutes with the changes {insert Dave Lysne absent} seconded by Dave Kerr, all approved.

Dave Kerr made a motion to purchase a dated rubber stamp seconded by Wayne Johnson, all approved.

{reminder: to have the town board approve the By-Laws for the Planning and Zoning Committee. We would like there approval and if not we will adopt them with out there approval at our next meeting.)

Discussion on township road specs.

Discussion was made on a joint town hall. We will bring to our next meeting the pros and con's of having a joint town hall. Also get some figures on the cost of the building. Check on what it cost to heat the town hall for a year.

Discussion started on subdivision. We were not impressed with Lyon County. The planning board feels that Lyon County subdivision is not the way to go. We will write rules for a residential district because there are no rules in the Lyon County.

Discussion was made on Green Space.

Next meeting will be held on February 24, 2004 at 7:00 p.m.

Unapproved minutes

## PLANNING AND ZONING MINUTES

January 8, 2004

On January 8, 2004 the planning and zoning committee held a meeting. Attending was Mike Ostbye, Dave Kerr, Wayne Johnson, Stuart Restad and Vicky Arntson. See attached sheet for public attendance.

Mike Ostbye called the meeting to order. Wayne Johnson moved to accept the agenda and protocol seconded by Stuart Restad, all approved. Wayne Johnson moved to accept the minutes, seconded by Dave Kerr, all approved.

Wayne Johnson asked for clarifications on the minutes from December 4, 2003 minutes on the changes that were made. 3300.180 ADD for a maximum of 14 days and must be removed from the premises for a minimum of 30 days. 3300.300 Commercial/Industrial Building Permit Requirements. 3300.310 Site Plan #2 remove {in acres}.

Stuart Restad moved to present the town board with the proposed commercial/industrial zoning ordinance seconded by Wayne Johnson, all approved.

It was asked that we talk to the town board and ask them about residential zoning, when the town board would like us to start it and with some direction of how they would like us to proceed.

Wayne Johnson moved to adjourn the meeting, seconded by Stuart Restad, all approved.  
Unapproved minutes